

**West End Special Education Local Plan Area
8265 Aspen Ave., Ste. 200
Rancho Cucamonga, CA 91730**

**SUPERINTENDENTS' COUNCIL
AGENDA**

Notice: This meeting will be held **IN-PERSON** only. If you wish to participate in the meeting and/or make a public comment, please submit them to Natalie, in-person prior to the start of the meeting.

Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact Natalie Vivar at (909) 476-6131, at least two days before the meeting date.

May 19, 2023

9:00 a.m.

OPENING

A. Administrative Items

- | | | |
|--|---|-----------------|
| 1. Acceptance of Agenda for May 19, 2023 | | *Myrlene Pierre |
| | <u> </u> <u> </u> <u> </u> | |
| | Motion Second Vote | |
| 2. Meeting Minutes of April 21, 2023 | | *Myrlene Pierre |
| | <u> </u> <u> </u> <u> </u> | |
| | Motion Second Vote | |
| 3. SELPA Administrator's Report | | *Ricky Alyassi |
| 4. Council Member Reports | | -Ricky Alyassi |
| 5. Parent Project Certifications | | -Ricky Alyassi |

PUBLIC HEARING

B. Public Hearing: Annual Budget and Service Plans

- | | | |
|---|---|-----------------|
| 1. Open Public Hearing | | -Myrlene Pierre |
| 2. Review Annual Budget and Annual Service Plan | | |
| a. Section D Annual Budget Plan (Supporting Attachments Included) | | *Tim Chatkoo |
| b. Section E Annual Service Plan | | *Ricky Alyassi |
| 3. Public Comment on Annual Budget and Service Plan | | -Myrlene Pierre |
| 4. Close Public Hearing | | -Myrlene Pierre |
| 5. Approval of Annual Budget and Annual Service Plan | | -Myrlene Pierre |
| | <u> </u> <u> </u> <u> </u> | |
| | Motion Second Vote | |

PUBLIC COMMENT

C. Public Comment

The West End SELPA, Superintendents' Council, welcomes comments from visitors. Should anyone wish to make comments, he/she may voluntarily complete a public comment form located at the table in the back of the room. The Public Comment forms must be submitted **prior** to the beginning of the

meeting. The forms will be collected by the recording secretary and given to the meeting facilitator. The Public Comment period is the opportunity for the public to address the members on (1) non-agenda items within the jurisdiction of the members, (2) items listed on the agenda. All public comment will be allowed (3) three minutes per item, if a member of the public desires to be heard on more than (3) three items appearing on the agenda, he/she will be allowed up to a total of (9) nine minutes to address all items non-agenda and agenda. Each agenda item will have a total of 20 minutes for public comment on one agenda item.

There will not be a separate opportunity to comment at the time each agenda item is addressed by the Council unless the item specifically involves an agenda public hearing. All public comments will be heard during the agenda public comment section B.

SUPERINTENDENTS’ DISCUSSION ITEMS

D. Discussion Items

- 1. Fiscal Notification * Tim Chatkoo
 - a. 2022-23 Low Incidence Update
 - b. 2022-23 Final 50% Joint Risk Fund Contribution Transfer
 - c. 2022-23 3rd Quarter Joint Risk Fund Reimbursement Transfer
 - d. 2022-23 Final 50% Web-based IEP (SEIS) Contribution Transfer
 - e. 2022-23 Projected State Special Schools Adjustment Reimbursement
- 2. Community Advisory Committee Annual Report * Ricky Alyassi
- 3. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, Upland (odd year) * Ricky Alyassi
- 4. Option to Amend AB602 Funding Model *Ricky Alyassi/
Tim Chatkoo
- 5. Options to Amend Mental Health Funding Model * Ricky Alyassi/
Tim Chatkoo
- 6. In-House Counsel Annual Report * Lisa Dennis

BUSINESS CONSENT ITEMS

E. Business Consent Items

- 1. 2023-24 Coalition for Adequate Funding for Special Membership *Myrlene Pierre
- 2. 2023-24 State SELPA Administrator Membership
- 3. 2023-24 Legal Services of Fagen, Friedman, & Fulfrost
- 4. 2023-24 Legal Services of Atkinson, Andelson, Loya, Rudd, & Romo
- 5. 2023-24 Legal Services of Lozano Smith
- 6. Memorandum of Understanding – Ontario-Montclair SD
- 7. Consent Agenda OAH#2023030523
- 8. 2022-23 Final 50% Joint Risk Fund Contribution Transfer
- 9. 2022-23 Final 50% Web-based IEP (SEIS) Contribution Transfer
- 10. 2022-23 Projected State Special Schools Adjustment Reimbursement

BUSINESS ACTION ITEMS

F. Business Action Items

- 1. Option to Amend AB602 Funding Model * Ricky Alyassi
 - _____
 - Motion Second Vote
- 2. Options to Amend Mental Health Funding Model * Ricky Alyassi

- | | | | | |
|----|---|--------|------|-----------------|
| | Motion | Second | Vote | |
| 3. | 2023-24 Joint Risk Fund (JRF) Contribution Rate | | | * Ricky Alyassi |
| | Motion | Second | Vote | |
| 4. | 2023-24 WESELPA Priorities | | | * Ricky Alyassi |
| | Motion | Second | Vote | |
| 5. | 2023-24 Superintendents' Council Meeting Schedule | | | * Ricky Alyassi |
| | Motion | Second | Vote | |

CLOSING

- | | |
|------------------------|------------------|
| G. Future Agenda Items | - Myrlene Pierre |
| H. Adjournment | - Myrlene Pierre |

Motion	Second	Vote
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The meeting location for the Superintendents' Council will be held at 8265 Aspen Ave., Rancho Cucamonga, CA 91730. Agenda packets are available on the WESELPA website weselpa.sbcss.k12.ca.us or you may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged for copied agenda packet.

*** Handout Included ** Handout to be distributed at the meeting - No Handout**

West End SELPA
Superintendents' Council
 Meeting Minutes
 April 21, 2023

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma	Sherry Smith	
Central	Amy Nguyen-Hernandez	
Chaffey Joint Union	Mathew Holton	
Chino Valley Unified	Norm Enfield	
Cucamonga	Tracee Stewart	
Etiwanda	Charlayne Sprague	
Mountain View	Douglass Moss	
Mt. Baldy	Kate Huffman	
Upland Unified	Pamela Salgado	
SBCSS	Myrlene Pierre	
WESELPA	Ricky Alyassi, Natalie Vivar, Tim Chatkoo,	

INTRODUCTIONS

CALLED TO ORDER:

Committee Member Myrlene Pierre called the meeting to order at 9:31 a.m.

A. ADMINISTRATIVE ITEMS

1. Acceptance of Revised Agenda for April 21, 2023

Motion made by Mathew Holton to accept the Superintendents' Council revised meeting agenda as presented for April 21, 2023, seconded by Douglass Moss, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Tracee Stewart, Charlayne Sprague, Douglass Moss, Pamela Salgado

Nays: 0

Abstain: 0

Absent: 1

2. Meeting Minutes March 17, 2023

Motion made by Sherry Smith to accept March 17, 2023 meeting minutes, seconded by Sherry Smith, motion carried on an 8-0-0-1 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Tracee Stewart, Charlayne Sprague, Douglass Moss, Pamela Salgado

Nays: 0

Abstain: 0

Absent: 1

3. SELPA Administrator's Report

SELPA Administrator, West End SELPA, shared a video of recent site visits to Chaffey Joint Union District – Community Day School, Transition Program, and Cucamonga School District. SELPA Administrator mentioned a video will be shared of recent programs visited at Alta Loma, Upland, and Mtn. View along with the progress made with In-House Counsel support and ADR systems at the upcoming Superintendents' Council meeting in May. No questions or comments were provided by council members.

4. Council Member Reports

None

B. PUBLIC COMMENTS

Rita Loof submitted three public comments with supporting material for the Superintendents to review. 1- Non-Agenda Item – discussed recent special education budget proposal by Governor Newsom and the use of special ed funds allocated for direct services; Ms. Loof also addressed concerns regarding specific language regarding the moratorium restricting districts from separating from SELPAs until 2026; Agenda Item C-9 – 2023/24 Proposed WESELPA Priorities – encouraged council members to review the current policy related to due process procedures; suggested the West End SELPA follow OMSD model and invest in services such as an intensive reading clinic or Linda Mood Bell; encouraged council members to engage local school boards in decisions when litigating against a child with disabilities; Ms. Loof expressed gratitude to SELPA Administrator for recent changes of the West End SELPA and looks forward to the future.

Public comment concluded.

C. DISCUSSION ITEMS

1. Fiscal Notifications

Fiscal Consultant, West End SELPA, presented fiscal notifications as follows: a. 2021-22 Final State Special Schools Adjustment Reimbursement Transfer b. 2023-24 SBCSS Fee-for-Service Rates c. 2022-23 Projected P-2 AB602 Funding Model d. 2023-24 SBCSS Projected Preschool Facility Cost e. 2022-23 Projected Mental Health Distribution Model Update f. 2023-24 SELPA Administrative Budgets. No questions or comments were provided by council members.

2. 2023-24 Preliminary Mental Health Distribution Model Update

Fiscal Consultant, West End SELPA, presented the 2023-24 Preliminary Mental Health Distribution Model update. No questions or comments were provided by council members.

3. 2023-24 Preliminary AB602 Funding Model

Fiscal Consultant, West End SELPA, presented the 2023-24 Preliminary AB602 Funding Model. No questions or comments were provided by council members.

4. AB602/Mental Health Update

SELPA Administrator, West End SELPA, shared AB602/Mental Health Update. No questions or comments were provided by council members.

5. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, Upland (odd year)
SELPA Administrator, West End SELPA, presented the District CAC Appointments: Chaffey, Chino Valley, Etiwanda, Upland (odd year). No questions or comments were provided by council members.
6. 2023-24 Vice Chair Yearly Rotation
SELPA Administrator, West End SELPA, presented the 2023-24 Vice Chair Yearly Rotation. Cucamonga Superintendent will serve as Vice Chair for the 2023-24 school year. No questions or comments were provided by council members.
7. Superintendent Representative
SELPA Administrator, West End SELPA, shared Superintendent Representative. No questions or comments were provided by council members.
8. 2022-23 Year-End-Review WESELPA Priorities
SELPA Administrator, West End SELPA, presented the 2022-23 Year-End-Review WESELPA Priorities. No questions or comments were provided by council members.
9. 2023-24 Proposed WESELPA Priorities
SELPA Administrator, West End SELPA, presented the 2023-24 proposed WESELPA Priorities. No questions or comments were provided by council members.
10. Art & Writing Showcase
SELPA Administrator, West End SELPA, shared an update about the upcoming Art & Writing Showcase. No questions or comments were provided by council members.

D. Business Consent Items

1. Business Consent Items D-1 through D-5
Motion made by Mathew Holton to accept business consent items D-1 through D-5 seconded by Charlayne Sprague, motion carried on a 9-0-0-0 vote.
Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Tracee Stewart, Charlayne Sprague, Douglass Moss, Pamela Salgado, Kate Huffman
Nays: 0
Abstain: 0
Absent: 0
Approved business consent items are as follows: 2021-22 Final State Special Schools Adjustment Reimbursement Transfer, consent agenda ADR# 1, consent agenda OAH# 2022120745, consent agenda OAH# 2023010858, consent agenda OAH# 2022120173. No questions or comments were provided by council members.

E. Business Action Items

1. 2023-24 Superintendents' Council Meeting Schedule
Motion made by Douglass Moss to accept 2023-24 Superintendents' Council Meeting Schedule as presented, seconded by Amy Nguyen-Hernandez, motion carried on a 9-0-0-0 vote.

Ayes: Sherry Smith, Amy Nguyen-Hernandez, Mathew Holton, Norm Enfield, Tracee Stewart, Charlayne Sprague, Douglass Moss, Pamela Salgado, Kate Huffman

Nays: 0

Abstain: 0

Absent: 0

The 2023-24 Superintendents' Council meeting schedule was approved as presented. No questions or comments were provided by council members.

F. Recess to Closed Session

Recess to closed session at 10:38 am.

G. Reconvene to Open Session

Reconvene to open session at 11:45 am. No action was taken.

H. Future Agenda Items

None.

I. Adjournment

Motion made by Douglass Moss to adjourn April 21, 2023 meeting, seconded by Sherry Smith, motion carried on a 6-0-0-3 vote.

Ayes: Sherry Smith, Mathew Holton, Norm Enfield, Charlayne Sprague, Douglass Moss, Kate Huffman

Nays: 0

Abstain: 0

Absent: 2

No questions or comments were provided by council members.

Meeting adjourned at 11:46 am



WEST END
SELPA



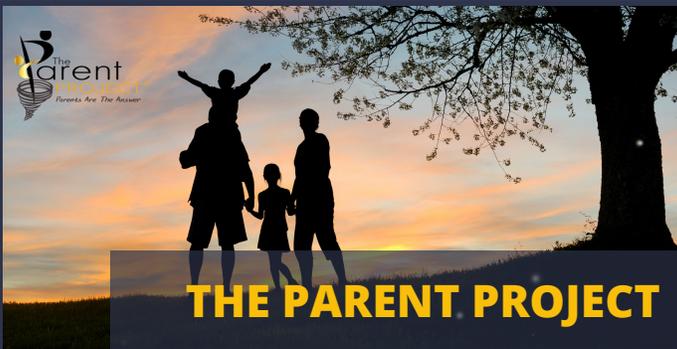
Family Engagement

West End SELPA's Commitment to Families

WESELPA is committed to supporting our families. We offer a variety of parent training opportunities to help families in the home environment as well as capacity building through our Individualized Education Program (IEP) trainings.

The following trainings will be available to families during the 2023-2024 school year. If you're interested in signing up, please scan the QR code and an email will be sent to you with registration information.

SCAN ME



West End SELPA is proud to offer both the Loving Solutions and the Parent Project Sr training series to our community free of charge. This training series focuses on assisting families who are raising strong-willed children, and includes strategies to support children with disabilities, by providing tools and techniques for effective parenting.

Participants learn ways to promote positive behaviors and how to respond to challenging ones. The course offers families ways to effectively communicate with children, improve school attendance and performance, and much more!

Loving Solutions- Ages 2-12

The Parent Project's Loving Solutions utilizes the same principles found successful in Parent Project® Sr., but has been adapted to address the needs of younger children.

Parent Project Sr. Ages 13-22

At the heart of Parent Project Sr., is the Changing Destructive Adolescent Behavior curriculum that focuses on the most challenging behaviors for adolescents.



SCAN ME

Scan the QR Code to learn more about the Parent Project!®

OR

8



Visit our website at: www.weselpa.net



Understanding the IEP

Parents and guardians of students with disabilities are important members of their child's educational team. This training will provide information on what to expect during an IEP and provide an overview of the components of the IEP, so parents feel confident and knowledgeable about the IEP process.

For more information, visit our website: www.weselpa.net



PROJECT
Parents Are The Answer

Behavior Practices for the Home

Having trouble determining the best approach to your child's behavior at home? This training will provide an overview of basic behavioral principles, Social Emotional learning and mindful parenting strategies that can be utilized at home in order to promote positive behaviors and social interactions within the family .



The Grief Cycle

When we think of grief, we think of loss. When learning your child has special needs, you may experience the loss of a planned future. These emotions are similar to learning about any of life's losses. This training will cover various psychological models of grief, including Elisabeth Kubler-Ross' 5-stage model of grief.

Familiarity with the individual nature of grief, as well as different theoretical models of the grieving process, may help individuals cope with unexpected news and life events. Understanding the grief cycle can help us frame and identify what we may be feeling and how to move forward.

2023/24 Annual Budget and Service Plans

Background:

California Education Code (EC) Section 56205 requires the submission of Annual Budget and Service Plans adopted at public hearings held by the SELPA. Each SELPA is required to submit an Annual Budget Plan and an Annual Service Plan by June 30th of each year.

The Annual Budget Plan identifies projected revenues and expenditures for students with disabilities. These projections are identified at the SELPA level and for each participating LEA using CDE-adopted templates.

The Annual Service Plan identifies a full continuum of service options provided within the SELPA, assuring access to appropriate instruction and services for all students with disabilities from birth to twenty-two years of age, including children with low-incidence disabilities.

Fiscal Impact:

There is no anticipated fiscal impact.

Recommendation:

Approve the 2023/24 Annual Budget and Service Plans.

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2023–24 Local Plan Submission

Section D: Annual Budget Plan

SELPA

Fiscal Year

Local Plan Section D: Annual Budget Plan

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

IMPORTANT: Adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE's review determines that they are correct. *California Education Code (EC) Section 56048*

Pursuant to *EC Section 56195.1(2)(b)(3)*, each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

Section D: Annual Budget Plan

SELPA West End SELPA

Fiscal Year 2023–24

TABLE 1

Special Education Projected Revenue Reporting (Items D-1 to D-3)

D-1. Special Education Revenue by Source

Using the fields below, identify the special education projected revenue by funding source. The total projected revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	77,227,279	74.67%
AB 602 Property Taxes	5,075,048	4.91%
Federal IDEA Part B	17,911,130	17.32%
Federal IDEA Part C	51,862	0.05%
State Infant/Toddler	953,183	0.92%
State Mental Health	0	0.00%
Federal Mental Health	1,031,083	1.00%
Other Projected Revenue	1,180,993	1.14%
Total Projected Revenue:	103,430,578	100.00%

D-2. "Other Revenue" Source Identification

Identify all revenue identified in the "Other Revenue" category above, by revenue source, that is received by the SELPA specifically for the purpose of special education, including any property taxes allocated to the SELPA pursuant to *EC* Section 2572. *EC* Section 56205(b)(1)(B)

RS 3410 Transition Partnership Program; RS 6520 WorkAbility I

D-3. Attachment II: Distribution of Projected Special Education Revenue

Using the form template provided in **Attachment II**, complete a distribution of revenue to all LEAs participating in the SELPA by funding source.

Section D: Annual Budget Plan

SELPA West End SELPA

Fiscal Year 2023–24

TABLE 2

Total Projected Budget Expenditures by Object Code (Items D-4 to D-6)

D-4. Total Projected Budget by Object Code

Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	110,339,092	36.02%
Object Code 2000—Classified Salaries	58,745,692	19.18%
Object Code 3000—Employee Benefits	71,122,014	23.22%
Object Code 4000—Supplies	6,617,350	2.16%
Object Code 5000—Services and Operations	49,346,555	16.11%
Object Code 6000—Capital Outlay	95,873	0.03%
Object Code 7000—Other Outgo and Financing	10,065,825	3.29%
Total Projected Expenditures:	306,332,401	100.00%

D-5. Attachment III: Projected Local Educational Agency Expenditures by Object Code

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

D-6. Code 7000—Other Outgo and Financing

Include a description for the expenditures identified under object code 7000:

Obj 7130 State Special Schools; Obj 7310 Indirect Costs

Section D: Annual Budget Plan

SELPA West End SELPA

Fiscal Year 2023–24

TABLE 3

Federal, State, and Local Revenue Summary (Items D-7 to D-8)

D-7. Federal Categorical, State Categorical, and Local Unrestricted Funding

Using the fields below, enter the projected funding by revenue jurisdiction. The "Total Revenue From All Sources" and the "Percentage of Total Funding" fields are automatically calculated.

Revenue Source	Amount	Percentage of Total Funding
Projected State Special Education Revenue	83,858,900	27.38%
Projected Federal Revenue	19,571,678	6.39%
Local Contribution	202,901,823	66.24%
Total Revenue from all Sources:	306,332,401	100.00%

D-8. Attachment IV: Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

Using the CDE-approved template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

D-9. Special Education Local Plan Area Allocation Plan

- a. Describe the SELPA's allocation plan, including the process or procedure for allocating special education apportionments, including funds allocated to the RLA/AU/responsible person pursuant to *EC* Section 56205(b)(1)(A).

State & Federal funds primarily distributed by ADA or special education pupil count depending on funding type in accordance with approved funding allocation plan; Funding apportioned to the RLA include proportionate share based on ADA and/or pupil count as well as funding to offset RLA regionalized programs such as grant funding and fee-for-service revenue based on LEA usage; RLA has administrative involvement in the pass-through of special education revenues received on behalf of the SELPA for distribution to member LEAs in accordance with approved funding allocation plan; Apportionments for regionalized programs are made directly to the RLA

- b. YES NO

If the allocation plan specifies that funds will be apportioned to the RLA/AU/AE, or to the SELPA administrator (for single LEA SELPAs), the administrator of the SELPA, upon receipt, distributes the funds in accordance with the method adopted pursuant to *EC* Section 56195.7(i). This allocation plan was approved according to the SELPA's local policymaking

Section D: Annual Budget Plan

SELPA

Fiscal Year

process and is consistent with SELPA's summarized policy statement identified in Local Plan Section B: Governance and Administration item B-4. If the response is "NO," then either Section D should be edited, or Section B must be amended according to the SELPA's adopted policy making process, and resubmitted to the COE and CDE for approval.

Section D: Annual Budget Plan

SELPA West End SELPA

Fiscal Year 2023–24

TABLE 4

Special Education Local Plan Area Expenditures (Items D-10 to D-11)

D-10. Regionalized Operations Budget

Using the fields below, identify the total operating expenditures projected for the SELPA, exclusively. Expenditure line items are according SACS object codes. Include the projected amount budgeted for the SELPA's exclusive use. The "Percent of Total" expenses is automatically calculated. NOTE: Table 4 does not include district LEA, charter LEA, or COE LEA expenditures, there is no Attachment to be completed for Table 4.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	610,037	29.52%
Object Code 2000—Classified Salaries	467,468	22.62%
Object Code 3000—Employee Benefits	442,036	21.39%
Object Code 4000—Supplies	31,136	1.51%
Object Code 5000—Services and Operations	355,336	17.20%
Object Code 6000—Capital Outlay	0	0.00%
Object Code 7000—Other Outgo and Financing	160,226	7.75%
Total Projected Operating Expenditures:	2,066,239	100.00%

D-11. Object Code 7000 --Other Outgo and Financing Description

Include a description of the expenditures identified under "Object Code 7000—Other Outgo and Financing" by SACS codes. See Local Plan Guidelines for examples of possible entries.

Obj 7310 Indirect Costs

Section D: Annual Budget Plan

SELPA

Fiscal Year

TABLE 5

Supplemental Aids and Services and Students with Low Incidence Disabilities (D-12 to D-15)

The standardized account code structure (SACS), goal 5760 is defined as "Special Education, Ages 5–22." Students with a low incidence (LI) disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

D-12. Defined Goals for Students with LI Disabilities

Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

YES NO

If "No," describe how the SELPA identifies expenditures for low-incidence disabilities as required by *EC* Section 56205(b)(1)(D)?

D-13. Total Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with LI Disabilities

Enter the projected expenditures budgeted for Supplemental Aids and Services (SAS) disabilities in the regular education classroom.

D-14. Total Projected Expenditures for Students with LI Disabilities

Enter the total projected expenditures budgeted for students with LI disabilities.

D-15. Attachment V: Projected Expenditures by LEA for SAS Provided to Students with Exceptional Needs in the Regular Classroom and Students with LI Disabilities

Using the current CDE-approved template provided for Attachment V, enter the SELPA's projected funding allocations to each LEA for the provision of SAS to students with exceptional needs placed in the regular classroom setting and for those who are identified with LI disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN
Attachments
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023–24 Local Plan Submission

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Attachment I

SELPA:

Fiscal Year:

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c), SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

To Add or Delete Rows:

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

LEA Membership Changes:

If an LEA was previously reported to the CDE in fiscal year 2021–22 or 2022–23 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

SELPA County/District/School Codes

- If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.
- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.
- If a SELPA is not a charter LEA, then leave the associated charter code blank.

Attachment I

SELPA:

Fiscal Year:

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	36	10363			San Bernardino County Office of Education/West End SELPA	Ricky	Alyassi	(909) 476-6131	ricky.alyassi@weselpa.net	<input type="text" value="Previously Reported"/>
	2	36	67595			Alta Loma Elementary	Lisabeth	Pina	(909) 484-5151	lpina@alsd.org	<input type="text" value="Previously Reported"/>
	3	36	67645			Central Elementary	Shermella	Roquemore	(909) 989-8541	sroquemore@csd.k12.ca.us	<input type="text" value="Previously Reported"/>
	4	36	37652			Chaffey Joint Union High	Kelly	Martinez	(909) 988-8511	kelly.martinez@cjuhdsd.net	<input type="text" value="Previously Reported"/>
	5	36	67678			Chino Valley Unified	Cheli	McReynolds	(909) 628-1201	willa_mcreynolds@chino.k12.ca.us	<input type="text" value="Previously Reported"/>
	6	36	67694			Cucamonga Elementary	Tracee	Stewart	(909) 987-8942	tstewart@cuca.k12.ca.us	<input type="text" value="Previously Reported"/>
	7	36	67702			Etiwanda Elementary	Elizabeth	Freer	(909) 803-3105	elizabeth_freer@etiwanda.k12.ca.us	<input type="text" value="Previously Reported"/>
	8	36	67785			Mountain View Elementary	Jan	Van Dyke	(909) 947-2205	jan_vandyke@mvsdk8.org	<input type="text" value="Previously Reported"/>
	9	36	67793			Mt Baldy Joint Elementary	Kate	Huffman	(909) 985-0991	kate_huffman@mtbaldy.k12.ca.us	<input type="text" value="Previously Reported"/>
	10	36	75069			Upland Unified	Ryan	Parry	(909) 985-1864	ryan_parry@upland.k12.ca.us	<input type="text" value="Previously Reported"/>

Attachment II

SELPA: Fiscal Year:

Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

Attachment II

SELPA:

Fiscal Year:

Attachment II—Projected Special Education Revenue by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	San Bernardino County Office of Education/West End SELPA	34,030,182	5,075,048	51,862	482,331	953,183	0	6,113	1,180,993	41,779,712
2	Alta Loma Elementary	2,880,504	0	0	963,005	0	0	68,023	0	3,911,532
3	Central Elementary	(1,115,288)	0	0	1,121,118	0	0	50,089	0	55,919
4	Chaffey Joint Union High	9,948,757	0	0	4,823,592	0	0	263,948	0	15,036,297
5	Chino Valley Unified	15,063,606	0	0	4,832,220	0	0	308,460	0	20,204,286
6	Cucamonga Elementary	(59,648)	0	0	459,934	0	0	27,216	0	427,502
7	Etiwanda Elementary	10,978,406	0	0	2,429,065	0	0	159,156	0	13,566,627
8	Mountain View Elementary	(1,024,832)	0	0	606,537	0	0	28,553	0	-389,742

Attachment II

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
9	Mt Baldy Joint Elementary	270,546	0	0	25,871	0	0	1,191	0	297,608
10	Upland Unified	6,255,046	0	0	2,167,457	0	0	118,334	0	8,540,837
Totals:		77,227,279	5,075,048	51,862	17,911,130	953,183	0	1,031,083	1,180,993	103,430,578

Attachment III

SELPA:

Fiscal Year:

Attachment III—Projected Expenditures by Object Code by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	San Bernardino County Office of Education/West End SELPA	15,326,136	11,250,639	13,184,006	447,802	9,873,935	0	3,535,319	53,617,837
2	Alta Loma Elementary	7,396,901	3,023,597	3,823,599	269,624	1,746,574	0	199,049	16,459,344
3	Central Elementary	4,762,523	2,011,259	2,599,669	103,140	4,285,529	6,338	676,000	14,444,458
4	Chaffey Joint Union High	22,176,950	15,198,212	19,191,733	524,575	13,014,269	27,817	2,775,455	72,909,011
5	Chino Valley Unified	24,650,231	10,732,055	12,317,539	3,599,648	9,589,576	17,760	1,640,727	62,547,536
6	Cucamonga Elementary	3,172,948	1,850,390	1,999,025	254,151	1,352,191	16,354	17,474	8,662,533
7	Etiwanda Elementary	18,397,293	9,625,609	10,033,320	880,050	3,356,288	11,841	42,761	42,347,162
8	Mountain View Elementary	2,910,627	1,117,554	1,218,512	187,065	1,377,145	0	218,213	7,029,116
9	Mt Baldy Joint Elementary	74,549	24,862	22,060	8,833	36,292	0	13,978	180,574

Attachment III

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
10	Upland Unified	11,470,934	3,911,515	6,732,551	342,462	4,714,756	15,763	946,849	28,134,830
Totals:		110,339,092	58,745,692	71,122,014	6,617,350	49,346,555	95,873	10,065,825	306,332,401

Attachment IV

SELPA:

Fiscal Year:

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	San Bernardino County Office of Education/West End SELPA	1,117,909	5.71%	40,661,803	48.49%	11,838,125	41,779,712
2	Alta Loma Elementary	1,031,028	5.27%	2,880,504	3.43%	12,547,812	3,911,532
3	Central Elementary	1,171,207	5.98%	(1,115,288)	-1.33%	14,388,539	55,919
4	Chaffey Joint Union High	5,087,540	25.99%	9,948,757	11.86%	57,872,714	15,036,297
5	Chino Valley Unified	5,140,680	26.27%	15,063,606	17.96%	42,343,250	20,204,286
6	Cucamonga Elementary	487,150	2.49%	(59,648)	-0.07%	8,235,031	427,502
7	Etiwanda Elementary	2,588,221	13.22%	10,978,406	13.09%	28,780,535	13,566,627
8	Mountain View Elementary	635,090	3.24%	(1,024,832)	-1.22%	7,418,858	-389,742
9	Mt Baldy Joint Elementary	27,062	0.14%	270,546	0.32%	(117,034)	297,608

Attachment IV

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
10	Upland Unified	2,285,791	11.68%	6,255,046	7.46%	19,593,993	8,540,837
Totals:		19,571,678	100.00%	83,858,900	100.00%	202,901,823	103,430,578

Attachment V

SELPA:

Fiscal Year:

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	San Bernardino County Office of Education/West End SELPA	938,539	1,411,147
2	Alta Loma Elementary	709,165	43,181
3	Central Elementary	0	32,223
4	Chaffey Joint Union High	8,499,684	35,524
5	Chino Valley Unified	223,110	119,111
6	Cucamonga Elementary	0	31,352
7	Etiwanda Elementary	655,122	47,113
8	Mountain View Elementary	0	28,218
9	Mt Baldy Joint Elementary	22,752	0

Attachment V

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
10	Upland Unified	0	11,031
Totals:		11,048,372	1,758,900

**Attachment VI
must be
completed
using the CDE
approved
Microsoft Excel
Template**

Attachment VII

SELPA:

Fiscal Year:

Attachment VII—Special Education Local Plan Area Membership Transfers and Mergers (to and from the SELPA)

Educational programs and services already in operation may not be transferred to another LEA unless all provisions of *EC* Section 56207 have been met by the SELPA as demonstrated by the completion and submission of Attachment VII. The effective date of the transfer must not be prior to the July 1 of the second fiscal year after the date the sending or receiving SELPA informed the other agency and the governing body of multiple LEA SELPAs or the responsible individual of single LEA SELPAs notified the other agency, unless both the sending and receiving SELPA unanimously agree the transfer date will take effect on the July 1 of the first fiscal year following the notification date.

LEA Name	Add or Delete Row	LEA Status	Impacted SELPA Name	Impacted District, Charter, or School Name	Initiating SELPA Notification Date	SELPA Governing Board Notification Date	COE Notification Date	CDE Notification Date	Agreed Upon Effective Fiscal Year
San Bernardino County Office of Education/West End 		N/A							<input type="text"/>

DO NOT
DISTRIBUTE

**West End Special Education Local Plan Area
Annual Budget Plan
2023/24 Fiscal Year**

Revenue:

AB602 Entitlement (State)	77,227,279
AB602 Property Taxes (State)	5,075,048
Federal IDEA Part B	17,911,130
Federal IDEA Part C	51,862
State Infant/Toddler	953,183
State Mental Health	0
Federal Mental Health	1,031,083
Other Revenue	1,180,993
PY Fund Balance and General Funds including LCFF Special Education ADA revenue	202,901,823
Revenue Total	306,332,401

Expenditures:

Certificated Salaries (1XXX)	110,339,092
Classified Salaries (2XXX)	58,745,692
Employee Benefits (3XXX)	71,122,014
Supplies (4XXX)	6,617,350
Services & Operations (5XXX)	49,346,555
Capital Outlay (6XXX)	95,873
Other Outgo & Financing (7XXX)	10,065,825
Expenditures Total	306,332,401 *

*Includes Aides and Services in Regular Classes and Environments (Function 1130) \$ 11,048,372

WEST END SPECIAL EDUCATION LOCAL PLAN AREA
2023/24 ANNUAL BUDGET PLAN

2023/24 BUDGETED EXPENDITURES (Projected)

T. Chatkoo 4/5/23

District	Certificated Salaries	Classified Salaries	Employee Benefits	Supplies	Services & Operations	Capital Outlay	Other Outgo & Financing	Total	Supplemental Aides & Svcs Provided in Regr Classroom or Other Environments
	1000-1999	2000-2999	3000-3999	4000-4999	5000-5999	6000-6999	7000-7999		Function 1130
SBCSS	14,218,258	10,203,197	12,313,224	407,633	6,106,860	0	3,243,840	46,493,012	798,986
Alta Loma	7,396,901	3,023,597	3,823,599	269,624	1,746,574	0	199,049	16,459,344	709,165
Central	4,762,523	2,011,259	2,599,669	103,140	4,285,529	6,338	676,000	14,444,458	0
Chaffey	22,176,950	15,198,212	19,191,733	524,575	13,014,269	27,817	2,775,455	72,909,011	8,499,684
Chino Valley	24,650,231	10,732,055	12,317,539	3,599,648	9,589,576	17,760	1,640,727	62,547,536	223,110
Cucamonga	3,172,948	1,850,390	1,999,025	254,151	1,352,191	16,354	17,474	8,662,533	0
Etiwanda	18,397,293	9,625,609	10,033,320	880,050	3,356,288	11,841	42,761	42,347,162	655,122
Mountain View	2,910,627	1,117,554	1,218,512	187,065	1,377,145	0	218,213	7,029,116	0
Mt. Baldy	74,549	24,862	22,060	8,833	36,292	0	13,978	180,574	22,752
Upland	11,470,934	3,911,515	6,732,551	342,462	4,714,756	15,763	946,849	28,134,830	0
SELPA	1,107,878	1,047,442	870,782	40,169	3,767,075	0	291,479	7,124,825	139,553
TOTAL	110,339,092	58,745,692	71,122,014	6,617,350	49,346,555	95,873	10,065,825	306,332,401	11,048,372
SBCSS/SELPA	\$ 15,326,136	\$ 11,250,639	\$ 13,184,006	\$ 447,802	\$ 9,873,935	\$ -	\$ 3,535,319	\$ 53,617,837	\$ 938,539
SELPA (FN 2200)	\$ 610,037	\$ 467,468	\$ 442,036	\$ 31,136	\$ 355,336	\$ -	\$ 160,226	\$ 2,066,239	

2023/24 REVENUE ALLOCATIONS (Projected)

DISTRICT	STATE PROPERTY TAXES	STATE AB602 ENTITLEMENT	STATE LOW INCIDENCE	IDEA, Part B FEDERAL LOCAL ASSISTANCE	IDEA, Part B FEDERAL PRESCHOOL GRANT	IDEA, Part B PRESCHOOL STAFF DEVELOPMENT	IDEA, Part B ADR	IDEA, Part C INFANT	STATE INFANT	STATE MENTAL HEALTH	FEDERAL MENTAL HEALTH	OTHER	Total
SBCSS	5,075,048	30,362,137	1,269,468		286,380			51,862	953,183		6,113		38,004,191
Alta Loma		2,837,323	43,181	963,005							68,023		3,911,532
Central		(1,147,511)	32,223	1,121,118							50,089		55,919
Chaffey		9,913,233	35,524	4,823,592							263,948		15,036,297
Chino Valley		14,944,495	119,111	4,832,220							308,460		20,204,286
Cucamonga		(91,000)	31,352	459,934							27,216		427,502
Etiwanda		10,931,293	47,113	2,429,065							159,156		13,566,627
Mountain View		(1,053,050)	28,218	606,537							28,553		(389,742)
Mt. Baldy		270,546	0	25,871							1,191		297,608
Upland		6,244,015	11,031	2,167,457							118,334		8,540,837
SELPA		2,256,898	141,678	147,849	29,713	3,467	14,922					1,180,993	3,775,520
TOTAL	5,075,048	75,468,379	1,758,900	17,576,648	316,093	3,467	14,922	51,862	953,183	0	1,031,083	1,180,993	103,430,578
SBCSS/SELPA	5,075,048	32,619,035	1,411,146	147,849	316,093	3,467	14,922	51,862	953,183	0	6,113	1,180,993	41,779,711

2022/23 REVENUE ALLOCATIONS (Projected) by Funding Source

DISTRICT	FEDERAL	STATE	LOCAL	Total
SBCSS	344,355	37,659,836	8,488,821	46,493,012
Alta Loma	1,031,028	2,880,504	12,547,812	16,459,344
Central	1,171,207	(1,115,288)	14,388,539	14,444,458
Chaffey	5,087,540	9,948,757	57,872,714	72,909,011
Chino Valley	5,140,680	15,063,606	42,343,250	62,547,536
Cucamonga	487,150	(59,648)	8,235,031	8,662,533
Etiwanda	2,588,221	10,978,406	28,780,535	42,347,162
Mountain View	635,090	(1,024,832)	7,418,858	7,029,116
Mt. Baldy	27,062	270,546	(117,034)	180,574
Upland	2,285,791	6,255,046	19,593,993	28,134,830
SELPA	773,554	3,001,966	3,349,305	7,124,825
TOTAL	19,571,678	83,858,900	202,901,823	306,332,401
SBCSS/SELPA	1,117,909	40,661,802	11,838,126	53,617,837

Source Documents: Budgeted Expenditures - County Ops/SELPA: 2023/24 Preliminary Budgets
 Budgeted Expenditures - Districts: 2022/23 Second Interim SEMAI (LP-I) adjusted for % change when compared to prior year
 FN 1130 - Budgets taken from Financial Activity Reports as of 4/5/23
 23/24 #1 Preliminary AB602 Funding Model, Updated: 4/5/23
 23/24 #1 Preliminary Mental Health Funding Model as of 4/4/23

LOCAL PLAN
Section E: Annual Service Plan
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023–24 Local Plan Annual Submission

SELPA:

Fiscal Year:

Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.

- 330–Specialized Academic Instruction/
Specially Designed Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate, to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. (34 CFR 300.39(b)(3)).

Section E: Annual Service Plan

SELPA:

Fiscal Year:

- 210–Family Training, Counseling, Home Visits (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development.

- 220–Medical (Ages 0-2 only) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Service is available, but not currently utilized.

Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.

- 230–Nutrition (Ages 0-2 only) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Service is available, but not currently utilized.

These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.

- 240–Service Coordination (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes the coordination of special education and related services.

- 250–Special Instruction (Ages 0-2 only) *Service is Not Currently Provided*

Section E: Annual Service Plan

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Provide a detailed description of the services to be provided under this code.

Special instruction includes: the design of learning environments and activities that promote the child’s acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child’s Individual Family Service Plan (IFSP); providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child’s development.

260–Special Education Aide (Ages 0-2 only) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Service is available, but not currently utilized.

Paraprofessionals that provide instructional support, which may include the following special education services: (1) provide one-on-one tutoring if such tutoring is scheduled at a time when a student would not otherwise receive instruction from a teacher (2) assist with classroom management, such as organizing instructional and other materials (3) provide instructional assistance in a computer laboratory(4) conduct parental involvement activities (5) provide support in a library or media center (6) act as a translator (7) provide instructional support services under the direct supervision of a teacher

270–Respite Care (Ages 0-2 only) *Service is Not Currently Provided*

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Service is available, but not currently utilized.

Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability.

340–Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

Individualized Education Program (IEP) Team determination that student requires additional

Section E: Annual Service Plan

SELPA:

Fiscal Year:

350–Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

415–Speech and Language *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

425–Adapted Physical Education *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

435–Health and Nursing: Specialized Physical Health Care *Service is Not Currently Provided*

Section E: Annual Service Plan

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Provide a detailed description of the services to be provided under this code.

Health care services means those health services prescribed by the child's licensed physician and/or surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (CCR §3051.12(b)(1)(A)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing (EC §49423.5 (d)).

436—Health and Nursing: Other

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician-supervised or specialized health care service. IEP-required health and nursing services are expected to supplement the regular health services program. (34 CFR 300.34; CCR Title 5 §3051.12 (a)).

445—Assistive Technology

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers. (34 CFR Part 300.6).

450—Occupational Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play

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abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings or the home; in a group or on an individual basis; and may include therapeutic techniques to develop abilities; adaptations to the student's environment or curriculum; and consultation and collaboration with other staff and parents. Services are provided, pursuant to an Individualized Education Program (IEP), by a qualified occupational therapist registered with the American Occupational Therapy Certification Board. (CCR Title 5 §. 3051.6, EC Part 30 §56363).

460–Physical Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an Individualized Education Program (IEP), by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home; and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents. (B&PC Ch. 5.7, CCR Title 5 §3051.6, EC Part 30 §56363, GC-Interagency Agreements Ch. 26.5 §7575(a)(2)).

510–Individual Counseling

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.24(b)(2), (CCR Title 5 §3051.9).

515–Counseling and Guidance

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. IEP-required group counseling is expected to supplement the

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regular guidance and counseling program. (34 CFR §300.24(b)(2)); CCR Title 5 §3051.9) Guidance services include interpersonal, intrapersonal or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program. (34 CFR 300.306; CCR Title 5 §3051.9).

520–Parent Counseling

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an Individualized Education Program (IEP) to assist the parent(s) of special education students in better understanding and meeting their child's needs; may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.31(b)(7); CCR Title 5 §3051.11).

525–Social Worker

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Services provided pursuant to an Individualized Education Program (IEP) by a qualified individual, includes, but are not limited to, preparing a social or developmental history of a child with a disability; group and individual counseling with the child and family; working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school; and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24(b)(13); CCR Title 5 §3051.13)

530–Psychological

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an Individualized Education Program (IEP), include interpreting assessment results to parents and staff in implementing the IEP; obtaining and interpreting information about child behavior and conditions related to learning; planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP.

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(CFR Part 300 §300.24). IEP-required psychological services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24; CCR Title 5 §3051.10).

535–Behavior Intervention *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment. (CCR Title 5 §3001(d)).

540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Service is available, but not currently utilized.

545–Residential Treatment

Provide a detailed description of the services to be provided under this code.

A 24-hour out-of-home placement that provides intensive therapeutic services to support the educational program. (Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, §5671)).

610–Specialized Service for Low Incidence Disabilities *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population of orthopedically impaired (OI), visually impaired (VI), deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or the itinerant teacher/specialist. Consultation is provided to the teacher, staff and parents as needed. These services must be clearly written in the student's Individualized Education Program (IEP), including frequency and duration of the services to the student. (CCR Title 5 §3051.16 & 3051.18).

710–Specialized Deaf and Hard of Hearing *Service is Not Currently Provided*

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Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel may also be included. (CCR Title 5 §3051.16 and 3051.18).

715–Interpreter

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student. (CCR Title 5 §3051.16).

720–Audiological

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents or speech pathologists must be identified in the Individualized Education Program (IEP) as to reason, frequency and duration of contact; infrequent contact is considered assistance and would not be included. (CCR Title 5 §3051.2).

725–Specialized Vision

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs, including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills (including alternative modes of reading and writing); social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students (such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others) and collaboration with the student's classroom teacher. (CCR Title 5 §3030(d), EC 56364.1).

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730–Orientation and Mobility

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an Individualized Education Program (IEP).

735–Braille Transcription

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.

740–Specialized Orthopedic

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment. (CCR Title 5 §3030(e) & 3051.16).

745–Reading

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA’s continuum of services available to students with disabilities.

Service is available, but not currently utilized.

Any specialized assistance provided for students who are print-impaired, whether the impairment is the result of a visual disability, other physical disability, or reading disability. This may include but is not limited to, readers provided for examinations, textbooks, and other course related reading assignments and may also include recorded materials.

750–Note Taking

Service is Not Currently Provided

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Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Service is available, but not currently utilized.

Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student, transcription of tape-recorded information from a class, or aide designated to take notes. This does not include instruction in the process of learning how to take notes.

755–Transcription

Service is Not Currently Provided

Include an explanation as to why the service option is not included as part of the SELPA's continuum of services available to students with disabilities.

Service is available, but not currently utilized.

Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.

760–Recreation Service, Including
Therapeutic Recreation

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs. (CCR Title 5 §3051.15; 20 USC 1401(26(A)(1)) (34 CFR 300.24).

820–College Awareness

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

The result of acts that promote and increase student learning about higher education opportunities, information and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility and financial aid.

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830–Vocational Assessment, Counseling, Guidance, and Career Assessment

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions. (CCR Title 5 §3051.14).

840–Career Awareness

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Transition services include a provision in paragraph (1)(c)(vi), self-advocacy, career planning, and career guidance. There is a need for coordination between this provision and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds. (34 CFR §300.29).

850–Work Experience Education

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree. (34 CFR 300.26).

855–Job Coaching

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

A service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled, and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.

860–Mentoring

Service is Not Currently Provided

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Provide a detailed description of the services to be provided under this code.

A sustained coaching relationship between a student and teacher through on-going involvement and offers support, guidance, encouragement, and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal as in planned, structured instruction or informal that occurs naturally through friendship, counseling and collegiality in a casual, unplanned way.

865–Agency Linkages (referral and placement)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as Title I of the Rehabilitation Act of 1973 (vocational rehabilitation), Title XIX of the Social Security Act (Medicaid), and Title XVI of the Social Security Act (supplemental security income). (34 CFR §613).

870–Travel and Mobility Training

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Orientation and mobility services: (i) Means services provided to blind or visually impaired children by qualified personnel to enable those students to attain systematic orientation to and safe movement within their environments in school, home, and community.

890–Other Transition Services

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and postsecondary agencies.

900–Other Related Service

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Pursuant to Title 5 of the *California Code of Regulations* (5 CCR) 3051.24, "other related services" not identified in sections 5 CCR sections 3051.1 through 3051.23 must be provided only by staff who possess a license to perform the service issued by an entity within the Department of Consumer Affairs or another state licensing office; or by staff who hold an credential issued by the California Commission on Teacher Credentialing authorizing the service. If code 900 is used, include the information below. Users may select the "+" and "-" buttons to add or delete responses.



Description of the "Other Related Service"

Qualifications of the Provider Delivering "Other Related Service"

WESELPA Fiscal Transfer/Update Notification May 2023

Background:

As approved by Superintendents' Council on November 14, 2008, the following fiscal items are presented as a notification:

- a. 22/23 Low Incidence Update – The 22/23 Low Incidence update is summarized below:

	<i>Col A</i>	<i>Col B</i>	<i>Col C</i>	<i>Col D</i>
DISTRICT	TOTAL	LOW INCIDENCE	LOW INCIDENCE	LOW INCIDENCE
	ALLOCATION	EXPENDITURES/ INTENTS	OFFSET (PROJ THRU APR 23)	BALANCE Col A - B - C
ALTA LOMA	116,073.64	32,386.27	77,210.00	6,477.37
CENTRAL	77,382.43	46,015.44	22,164.00	9,202.99
CHAFFEY	561,022.61	27,005.41	528,616.00	5,401.20
CHINO VALLEY	419,154.82	101,842.30	296,944.00	20,368.52
CUCAMONGA	61,261.09	23,514.24	33,044.00	4,702.85
ETIWANDA	190,231.80	54,204.55	125,186.00	10,841.25
MOUNTAIN VIEW	64,485.36	21,164.16	39,088.00	4,233.20
MT. BALDY	0.00	0.00	0.00	0.00
UPLAND UNIFIED	216,025.95	13,357.45	184,383.00	18,285.50
PACIFIC HEARING EX	139,553.00	0.00	0.00	139,553.00
INDIRECT COST	2,237.50	0.00	0.00	2,237.50
TOTAL	1,847,428.20	319,489.82	1,306,635.00	221,303.38

- b. 22/23 Final 50% Joint Risk Fund Contribution Transfer - Based on a per ADA amount of \$53.33, the 22/23 Final 50% Joint Risk Fund Contribution transfer in the amount of \$2,130,271 will be transferred from West End Districts to the Joint Risk Fund (MG 0282). The transfer is summarized below:

DISTRICT	<i>Col A</i> 2022/23 P-2 ADA May 2023	<i>Col B</i> 2022/23 Initial Projection ADA \$53.33	<i>Col C</i> 2022/23 Initial 50% Contribution November 2022	<i>Col D</i> 2022/23 Final 50% Contribution Col B Less C
West End Stu Svcs	461.64	\$24,619.00	\$12,209.00	\$12,410.00
Alta Loma	5,185.53	276,544.00	144,839.00	131,705.00
Central	3,958.99	211,133.00	104,329.00	106,804.00
Chaffey	21,147.49	1,127,796.00	577,271.00	550,525.00
Chino Valley	23,900.18	1,274,597.00	658,892.00	615,705.00
Cucamonga	2,150.83	114,704.00	58,996.00	55,708.00
Etiwanda	12,620.65	673,059.00	337,090.00	335,969.00
Mountain View	2,801.86	149,423.00	75,868.00	73,555.00
Mt. Baldy	87.88	4,687.00	2,319.00	2,368.00
Upland	9,318.87	496,975.00	251,453.00	245,522.00
Total	81,633.92	\$4,353,537.00	\$2,223,266.00	\$2,130,271.00

- c. 22/23 3rd Quarter Joint Risk Fund Reimbursement Transfer – The 22/23 3rd Quarter Joint Risk Fund (JRF) Reimbursement Transfer in the amount of \$1,592,719.05. will be transferred from West End Districts to the JRF (MG 0282). The transfer is summarized below:

	3rd Qtr JRF Reimb
WE Student Services	0.00
Alta Loma	47,183.83
Central	31,392.23
Chaffey	679,524.83
Chino	292,774.84
Cucamonga	36,626.69
Etiwanda	182,475.15
Mountain View	25,184.09
Mount Baldy	0.00
Upland	297,557.38
	1,592,719.05

- d. 22/23 Final 50% SEIS Web-based IEP Contribution Transfer – The 22/23 Final 50% SEIS Web-based IEP Contribution Transfer in the amount of \$56,741 will be transferred from West End Districts to the Joint Risk Fund (MG 0282). The transfer is summarized below:

District	<i>Col. A</i> 2022/23 Oct 2022 Special Education Pupil Count	<i>Col. B</i> 2022/23 Pupil Count Ratio	<i>Col. C</i> 2022/23 Cost \$ 113,484 <i>Est Cost x Col B</i>	<i>Col. D</i> 2022/23 Initial 50% Contribution Nov 2022 <i>Col. C x 50%</i>	<i>Col. E</i> 2022/23 Final 50% Contribution <i>Col. C - Col. D</i>
West End Stu Svcs	695	5.65%	6,414	3,171	3,243
Alta Loma	640	5.20%	5,907	2,841	3,066
Central	672	5.47%	6,202	2,959	3,243
Chaffey	3,237	26.33%	29,875	15,474	14,401
Chino Valley	3,242	26.37%	29,921	15,328	14,593
Cucamonga	277	2.25%	2,557	1,336	1,221
Etiwanda	1,690	13.74%	15,598	7,173	8,425
Mountain View	353	2.87%	3,258	1,430	1,828
Mt. Baldy	18	0.15%	166	47	119
Upland	1,472	11.97%	13,586	6,984	6,602
TOTAL	12,296	100.00%	113,484	56,743	56,741

- e. 22/23 Projected State Special Schools Adjustment Reimbursement Transfer – The 22/23 Projected State Special Schools Adjustment Reimbursement transfer summarized below:

DISTRICT	2022/23 State Special School Projected Excess Cost Adjustment CDE Letter dated 4/26/23
West End Student Services	
Alta Loma	
Central	
Chaffey	15,313.00
Chino Valley	
Cucamonga	
Etiwanda	
Mountain View	
Mt. Baldy	
Upland	
SELPA	(15,313.00)
Total	0.00



CAC Annual Report



Art and Writing Showcase April 25, 2023

- 177 participants
- 5 class performances
- Approximately 350 guests in attendance

CAC -Business Meetings

September 6, 2022

November 01, 2022

April 11, 2023

May 09, 2023

CAC-Trainings/Presentations

October 4, 2022
My Experience in Special Education

February 7, 2023
Social Emotional Learning

March 7, 2023
Transition Meetings

CAC Membership

Odd Year Renewal (2022-23)

- Chaffey Joint
- Chino Valley
- Etiwanda
- Upland



Community Advisory Committee
Representatives

Community Advisory Committee representatives serve an important role as a liaison between the community and the district director of special education. Representatives recommend priorities for special education services, assist in parent education, and support activities on behalf of individuals with exceptional needs.

In accordance with the Community Advisory Committee bylaws, the **Chaffey JUHSD, Chino Valley USD, Etiwanda SD, and Upland USD** school districts shall appoint parent representatives in odd-numbered years to the Community Advisory Committee for a two-year term, beginning July 1, 2023, and ending June 30, 2025. The representative should be a parent of a student residing and enrolled in the school district or a district-offered school program. The appointment is by the action of the District Board of Education.

Once the School District Board of Education has approved the appointment of the district representative, please forward the name, contact information for the representative, and a copy of the board approval to Natalie Vivar, Administrative Assistant, West End SELPA.

Amendment to AB602 Funding Model

Background:

In 2022/23, the California Department of Education (CDE) began calculating AB602 base funding at the LEA level (rather than the SELPA level). Although the Base funding is calculated for each LEA individually, the total AB602 funding (including Base) continues to flow through SELPAs. CDE will calculate the Base funding using each LEA's funded ADA which will be the highest ADA over a 3-year period.

In May 2022, the Superintendents' Council approved to continue to use our current AB602 allocation method which uses current year ADA to allocate SELPA-wide base funding to all members. It was understood that a workgroup would be formed to review the effects of CDE's new AB602 Base funding calculation method and to possibly recommend changes to the SELPA AB602 funding model. The workgroup met several times, resulting in the following recommendation:

Beginning with 2023/24 AB602 funding, the SELPA AB602 funding model will use the CDE calculation of Base funding by individual LEA to allocate Base funding to members

The recommendation above will only affect AB602 Base funding. All other allocation methods within the SELPA AB602 funding model will remain unchanged.

Fiscal Impact:

Fiscal impact will vary from year-to-year depending on each LEA's ADA. For your reference, an example comparison of our current allocation method and the recommended amendment is attached.

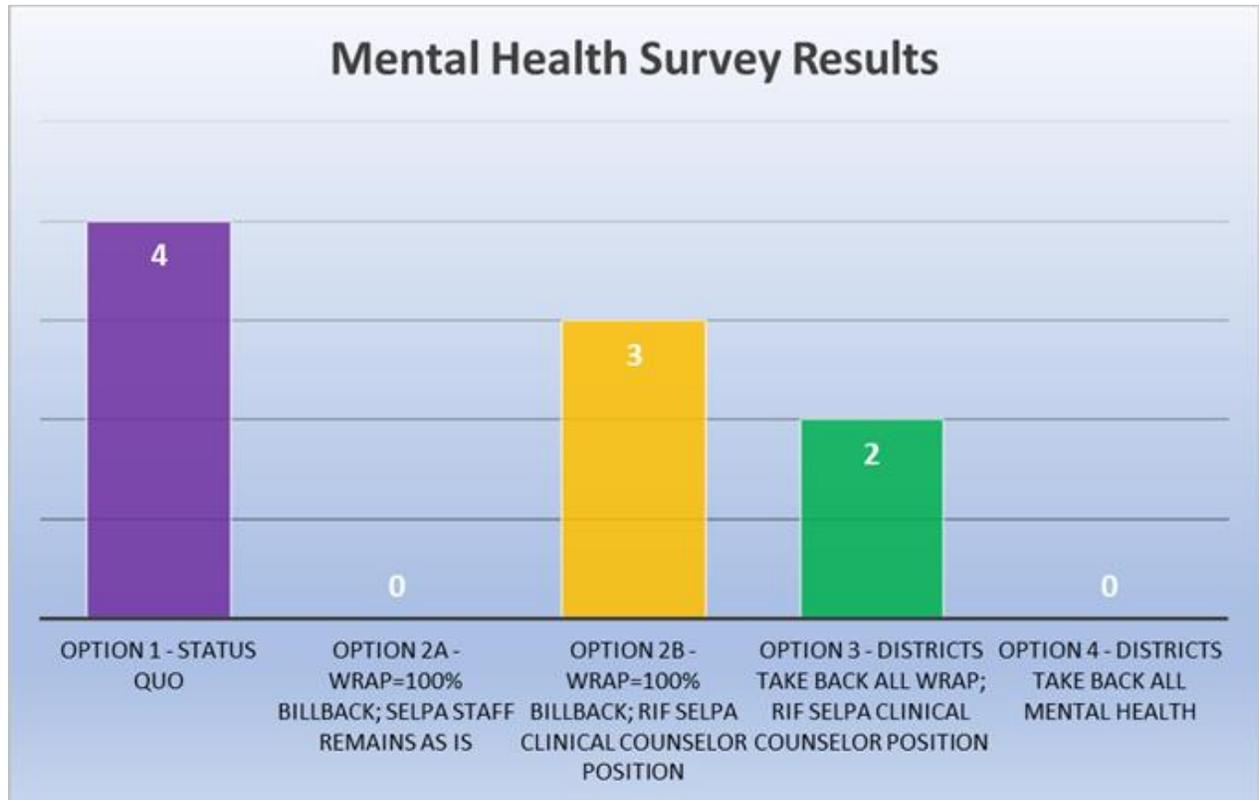
Current Method vs. Proposed Method

Column A LEA	Current Method (Allcotion of SELPA-wide Base Funding by CY ADA)			Proposed Method (Use CDE Calculation of Base Funding by Individual LEA)						Column K (Col J - Col D) Variance
	Column B	Column C	Column D (Col J Total x Col C)	Column E	Column F	Column G	Column H (Greater of Col E, F, G)	Column I	Column J (Col H x Col I)	
	Projected 23/24 ADA	%	Projected Base Allocation	21/22 ADA	Projected 22/23 ADA	Projected 23/24 ADA	Projected Funded ADA	Projected Base Rate	Projected Base Allocation	
West End Student Services	459.03	0.56%	414,682	468.48	459.03	459.03	468.48	886.67	415,385	703
Alta Loma Elementary	5,135.00	6.31%	4,638,898	5,133.42	5,149.12	5,135.00	5,149.12	886.67	4,565,550	(73,349)
Central Elementary	3,936.12	4.83%	3,555,844	3,985.34	3,914.61	3,936.12	3,985.34	886.67	3,533,665	(22,179)
Chaffey Joint Union High	21,243.20	26.09%	19,190,857	21,209.17	21,524.85	21,243.20	21,524.85	886.67	19,085,353	(105,504)
Chino Valley Unified	23,738.00	29.15%	21,444,630	23,836.70	23,973.00	23,738.00	23,973.00	886.67	21,256,044	(188,585)
Cucamonga Elementary	2,111.82	2.59%	1,907,793	2,166.07	2,113.24	2,111.82	2,166.07	886.67	1,920,581	12,787
Etiwanda Elementary	12,434.31	15.27%	11,233,009	13,195.26	12,413.15	12,434.31	13,195.26	886.67	11,699,788	466,779
Mountain View Elementary	2,985.47	3.67%	2,697,038	2,481.01	2,845.22	2,985.47	2,985.47	886.67	2,647,115	(49,924)
Mt. Baldy Joint Elementary	85.96	0.11%	77,655	75.79	85.96	85.96	85.96	886.67	76,218	(1,437)
Upland Unified	9,307.88	11.43%	8,408,629	9,439.11	9,343.11	9,307.88	9,439.11	886.67	8,369,338	(39,291)
Totals	81,436.79	100.00%	73,569,037	81,990.35	81,821.29	81,436.79	82,972.66	886.67	73,569,037	0

Amendment to Mental Health Funding Model

Background:

Beginning in 2023/24, the California Department of Education (CDE) will allocate mental health funding directly to LEAs rather than SELPAs. To account for this CDE level change, a workgroup was formed to recommend changes to the SELPA mental health funding model. The workgroup met several times resulting in the creation of multiple options. A survey was used to quantify which options were being considered the most.



Using the survey results as a guide, the following options are being presented for approval consideration:

- **Option 1 – Status Quo**
 - As close to status quo as possible
 - Districts will contribute a per ADA contribution to SELPA to pay for expenses in a fashion similar to the current mental health funding model
- **Option 2b – WRAP = 100% billback; RIF SELPA Clinical Counselor**
 - WRAP services will be charged 100% to the district of residence
 - Other mental health expenses will be paid using a district per ADA contribution
 - SELPA will RIF the Clinical Counselor position
 - Districts will conduct their own WRAP assessments

- SELPA will still conduct RTC assessments, RTC visits, vendor contracting, and invoice processing for mental health expenses including WRAP
- **Option 3 – Districts take back WRAP; RIF SELPA Clinical Counselor**
 - Districts provide a per ADA mental health contribution to SELPA to pay for mental health counseling and RTC related expenses
 - SELPA will RIF the Clinical Counselor position
 - Districts will be responsible for their own WRAP assessments, WRAP vendor contracting and WRAP invoices
 - SELPA will still conduct RTC assessments, RTC visits, vendor contracting, and invoice processing for mental health expenses excluding WRAP

Please note that the approved option will include the following:

- District payment for Intensive Therapeutic Fee-for-Service usage will be moved out of the Mental Health Funding Model and into the AB602 Funding Model
- Small School Protection adjustment will still apply and be part of the Mental Health Funding Model
- Mental Health Funded ADA will be used to calculate the per ADA contribution

Fiscal Impact:

For your reference, an example comparison of the options is attached.

- **Option 1** – Minimal fiscal impact as this option will mimic the methods used in the current mental health funding model.
- **Option 2b** – Overall savings of approximately \$200K due to RIF; Districts with higher WRAP services usage will contribute more when compared to the current Mental Health funding model.
- **Option 3** – Overall savings of approximately \$200K due to RIF; Districts with higher WRAP services usage will spend more when compared to the current Mental Health funding model. Districts may need to address additional workload demands and/or personnel costs related to establishing master contracts with vendors and processing/reconciling of WRAP services invoices.

Option 1 (Status Quo)

23/24 Projected Expense	
Operating Exp	\$685,940
Residential	\$1,629,531
Counseling	\$369,340
WRAP	\$1,060,383
Total	\$3,745,194
Funded ADA	88,163.67
Per ADA Rate	\$42.48

23/24 Projected Expense		Col A	Col B	Col C
LEA	Less: Per ADA Contribution	MH Revenue	to SELPA	Remaining Balance
Projections				
COE	(\$22,205)	\$46,572	(\$22,205)	\$24,367
Alta Loma	(\$247,078)	\$518,226	(\$247,078)	\$271,148
Central	(\$181,938)	\$381,599	(\$181,938)	\$199,661
Chaffey	(\$958,734)	\$2,010,864	(\$958,734)	\$1,052,130
Chino	(\$1,120,416)	\$2,349,977	(\$1,120,416)	\$1,229,561
Cucamonga	(\$98,858)	\$207,345	(\$98,858)	\$108,487
Etiwanda	(\$578,101)	\$1,212,517	(\$578,101)	\$634,416
Mtn View	(\$103,711)	\$217,526	(\$103,711)	\$113,815
Mt. Baldy	(\$4,328)	\$9,077	(\$4,328)	\$4,749
Upland	(\$429,825)	\$901,520	(\$429,825)	\$471,695
Totals	(\$3,745,194)	\$7,855,223	(\$3,745,194)	\$4,110,029

Option 2b (WRAP = 100% Billback; RIF SELPA Clinical Counselor Position)

23/24 Projected Expense		
Operating Exp	\$482,279	----> Personnel costs savings of \$203,661
Residential	\$1,629,531	
Counseling	\$369,340	
Total	\$2,481,150	----> WRAP \$1,060,383
Funded ADA	88,163.67	
Per ADA Rate	\$28.14	

23/24 Projected Expense		Col D	Col E	Col F	Col G
LEA	Less: Per ADA Contribution	MH Revenue	to SELPA	Less: WRAP	Remaining Balance
Projections					
COE	(\$14,710)	\$46,572	(\$14,710)	\$0	\$31,862
Alta Loma	(\$163,687)	\$518,226	(\$163,687)	(\$74,731)	\$279,809
Central	(\$120,532)	\$381,599	(\$120,532)	(\$43,631)	\$217,436
Chaffey	(\$635,151)	\$2,010,864	(\$635,151)	(\$550,129)	\$825,584
Chino	(\$742,264)	\$2,349,977	(\$742,264)	(\$130,140)	\$1,477,573
Cucamonga	(\$65,492)	\$207,345	(\$65,492)	\$0	\$141,853
Etiwanda	(\$382,985)	\$1,212,517	(\$382,985)	(\$174,724)	\$654,808
Mtn View	(\$68,707)	\$217,526	(\$68,707)	(\$2,846)	\$145,972
Mt. Baldy	(\$2,867)	\$9,077	(\$2,867)	\$0	\$6,210
Upland	(\$284,754)	\$901,520	(\$284,754)	(\$84,182)	\$532,584
Totals	(\$2,481,150)	\$7,855,223	(\$2,481,150)	(\$1,060,383)	\$4,313,690

Option 3 (Districts take back all WRAP; RIF SELPA Clinical Counselor Position)

23/24 Projected Expense		
Operating Exp	\$482,279	----> Personnel costs savings of \$203,661
Residential	\$1,629,531	
Counseling	\$369,340	
Total	\$2,481,150	----> WRAP \$1,060,383 (Districts to direct pay)
Funded ADA	88,163.67	
Per ADA Rate	\$28.14	

23/24 Projected Expense		Col H	Col I	Col J
LEA	Less: Per ADA Contribution	MH Revenue	to SELPA	Remaining Balance (Before WRAP)
Projections				
COE	(\$14,710)	\$46,572	(\$14,710)	\$31,862
Alta Loma	(\$163,687)	\$518,226	(\$163,687)	\$354,539
Central	(\$120,532)	\$381,599	(\$120,532)	\$261,067
Chaffey	(\$635,151)	\$2,010,864	(\$635,151)	\$1,375,713
Chino	(\$742,264)	\$2,349,977	(\$742,264)	\$1,607,714
Cucamonga	(\$65,492)	\$207,345	(\$65,492)	\$141,853
Etiwanda	(\$382,985)	\$1,212,517	(\$382,985)	\$829,532
Mtn View	(\$68,707)	\$217,526	(\$68,707)	\$148,819
Mt. Baldy	(\$2,867)	\$9,077	(\$2,867)	\$6,210
Upland	(\$284,754)	\$901,520	(\$284,754)	\$616,766
Totals	(\$2,481,150)	\$7,855,223	(\$2,481,150)	\$5,374,073

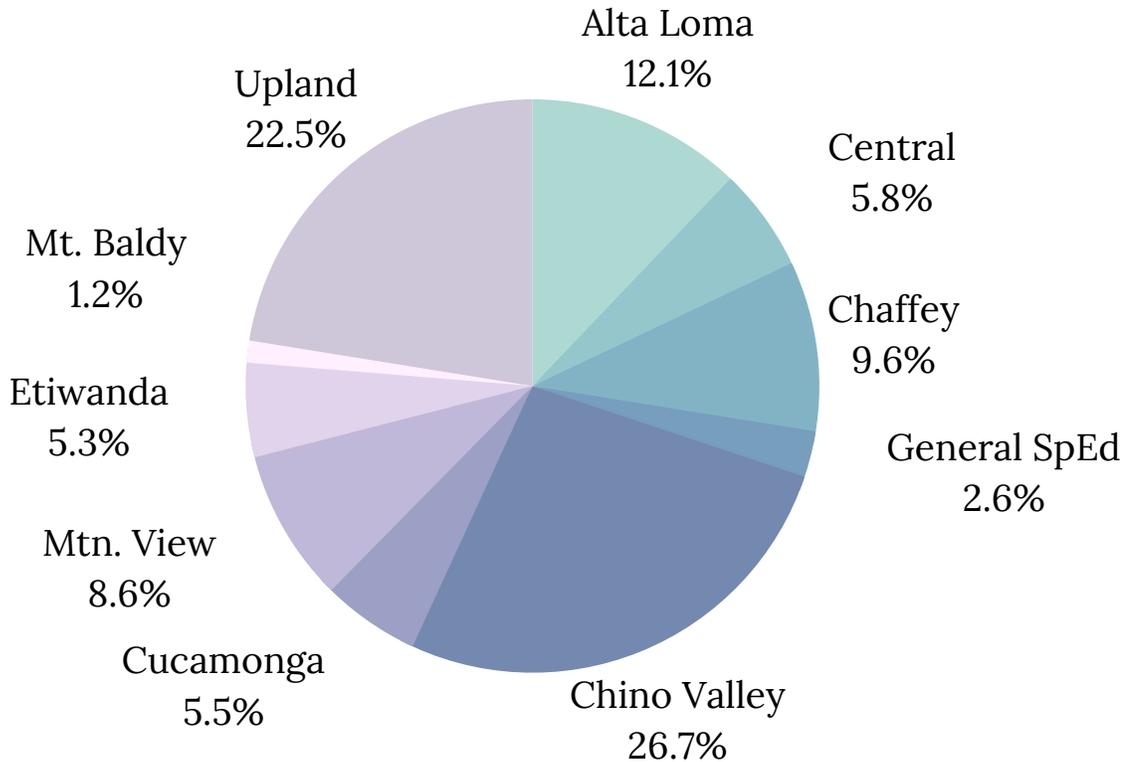
- Notes:**
- Intensive Therapeutic FFS will need to be moved to AB602 Funding Model
 - Small School Protection Adjustment not included in projections above, but will still be part of the Mental Health Distribution Model
 - Funded ADA used to calculate Per ADA Contribution Rate(s) and Small School Protection Adjustment



JULY 2022 - MAY 2023

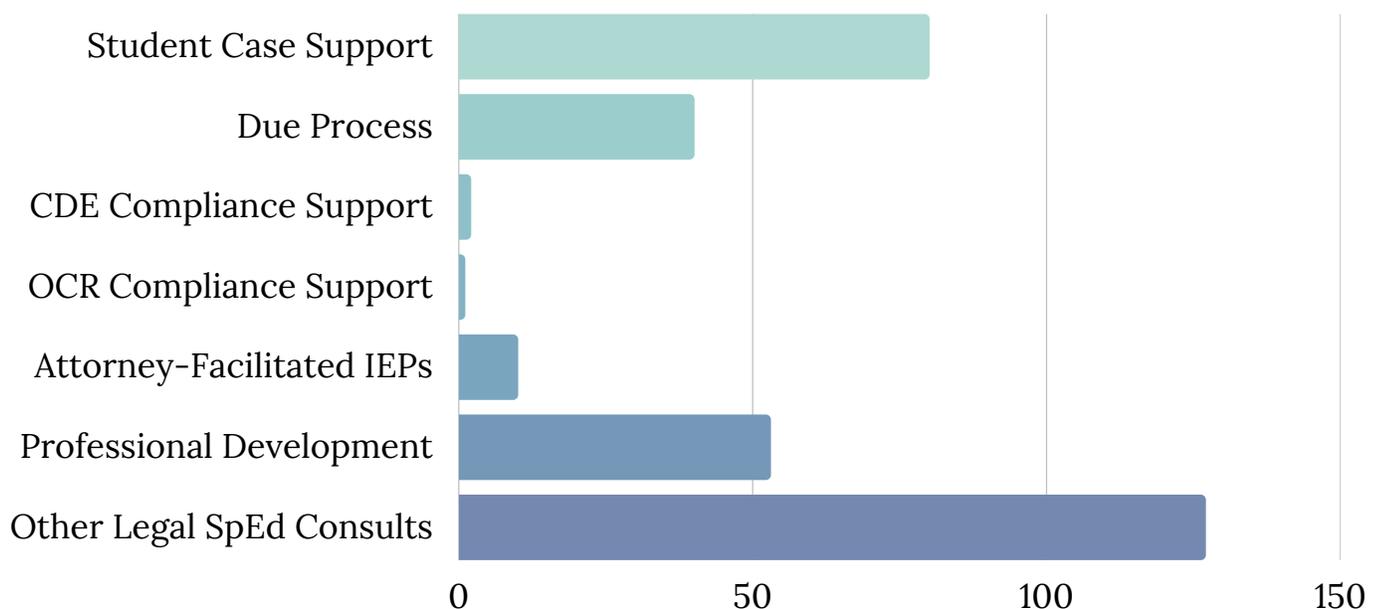
DISTRICT UTILIZATION

In-House Counsel utilization breakdown for YTD



LEGAL SERVICES

In-House Counsel legal services breakdown YTD



2023/24 Coalition for Adequate Funding for Special Education Membership

Background:

The Coalition for Adequate Funding for Special Education is an association of special education professionals organized to review, evaluate, and influence federal and state legislative processes related to special education. To accomplish this purpose the organization participates in activities such as:

1. Lobbying to secure adequate state and federal special education funding
2. Planning and evaluation of special education policy issues
3. Legislative analysis and action
4. Dissemination of information
5. Training and technical assistance
6. Collaboration with other coalitions to impact state education policy.

Fiscal Impact:

Dues are based on the prior year CALPADS Census Day pupil count, which for West End SELPA results in annual dues of approximately \$1,500. Dues have been budgeted in the SELPA budget.

Recommendation:

Approve membership in the Coalition for Adequate Funding for Special Education for 2023/24 in the approximate amount of \$1,500.

2023/24 State SELPA Administrators Membership

Background:

The State SELPA Administrators is an association of professional educators organized to present, review, and evaluate major special education issues. To accomplish this purpose, the association participates in such activities as:

1. Program planning and evaluation
2. Fiscal planning
3. Legislative analysis and education
4. Review of legal issues
5. Research
6. Dissemination of information
7. Training and technical assistance
8. Collaboration with the California Department of Education

Participation in the State SELPA Administrators organization provides valuable information for the day-to-day operation of the West End SELPA.

Fiscal Impact:

The approximate annual dues for 2023/24 are \$1,660 and have been budgeted in the SELPA budget.

Recommendation:

Approve membership in the State SELPA Administrators for 2023/24.

**2023/24 Legal Services Agreement
Fagen Friedman & Fulfroost LLP Agreement Approval**

Background Information:

West End SELPA has contracted for legal counsel and representation from Fagen Friedman & Fulfroost LLP firm in matters requiring an attorney for the past few years.

	2022/23	2023/24
Associate	\$275.00 per hour	\$290.00 per hour
Partner	\$305.00 per hour	\$320.00 per hour
Senior Partner	N/A	\$340.00 per hour
Senior Counsel/Of-Counsel	\$305.00 per hour	\$320.00 per hour
Paralegal	\$210.00 per hour	\$225.00 per hour
Next Level Client Services	\$275.00 per hour	\$180.00 per hour
Communication Services Consultant	N/A	\$225.00 per hour
Communications Services Associate	N/A	\$100.00 per hour
Technology Discovery Associate	N/A	\$50.00 per hour

Fiscal Impact:

Attorney fees for legal consultation and representation in due process cases for all member districts are funded through the Joint Risk Fund budget. The Joint Risk Fund budget is ratified by the Superintendents’ Council.

Recommended Action:

It is recommended the Fagen Friedman & Fulfroost LLP Legal Services Agreement be approved for the 2023/24 fiscal year at the rates provided above.

**2023/24 Legal Services of Atkinson, Andelson, Loya,
Ruud & Romo Agreement Approval**

Background Information:

West End SELPA has utilized legal counsel and representation from Atkinson, Andelson, Loya, Ruud & Romo firm in matters requiring an attorney for many years.

	2022/23	2023/24
Senior Partners	\$310.00 per hour	\$335.00 per hour
Partners/Senior Counsel	\$310.00 per hour / N/A	\$310.00 per hour
Senior Associates	\$295.00 per hour	\$310.00 per hour
Associates	\$295.00 per hour	\$295.00 per hour
Electronic Technology Litigation Specialist	N/A	\$215.00 per hour
Non-Legal Consultants	N/A	\$245.00 per hour
Senior Paralegals/Law Clerks	N/A	\$185.00 per hour
Paralegals/Legal Assistants	\$186.00 per hour	\$175.00 per hour

Fiscal Impact:

Attorney fees for legal consultation and representation in due process cases for all member districts are funded through the Joint Risk Fund budget. The Joint Risk Fund budget is approved by the Superintendents' Council.

Recommended Action:

It is recommended the Atkinson, Andelson, Loya, Ruud & Romo LLP Legal Services Agreement be approved for the 2023/24 fiscal year at the rates provided above.

**2023-2024 Legal Services Agreement
Lozano-Smith Attorney at Law Agreement Approval**

Background Information:

West End SELPA has contracted for legal counsel and representation from Lozano Smith Attorney at Law firm in matters requiring an attorney for the past few years.

2022-23		2023-24	
Partner/Counsel	\$305.00 per hour	Partner/Senior Counsel/Of Counsel	\$275-\$395 per hour
Of Counsel	\$305.00 per hour	Associate	\$215-\$295 per hour
Associates 1	\$280.00 per hour	Paralegal Law Clerk	\$150-\$200 per hour
Associates 2	\$280.00 per hour	Consultant	\$200-\$395 per hour
Paralegals/law clerks	\$150.00 per hour		

Fiscal Impact:

Attorney fees for legal consultation and representation in due process cases for all member districts are funded through the Joint Risk Fund budget. The Joint Risk Fund budget is ratified by the Superintendents’ Council.

Recommended Action:

It is recommended the Lozano-Smith LLP Legal Services Agreement be approved for the 2023/24 fiscal year at the rates provided above.

ONTARIO-MONTCLAIR SCHOOL DISTRICT
Ontario, California

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN
ONTARIO-MONTCLAIR SCHOOL DISTRICT AND WEST END SELPA

THIS AGREEMENT (hereinafter "MOU" and/or "Agreement") is made and entered into as of this [redacted] day of [redacted] 2023, by and between the Ontario-Montclair School District (hereinafter "OMSD"), a school district organized and existing under the laws of the State of California that operates as a single district Special Education Local Plan Area ("SELPA"), and West End Special Education Local Plan Area, on behalf of its member districts (hereinafter "WESELPA"), which is the governing body of nine school districts organized and existing under the laws of the State of California. The purpose of this Agreement is to ensure the cost-effective provision of appropriate special education services to individuals with exceptional needs residing within the attendance areas of the Parties to this Agreement by allowing member districts of WESELPA to access special education programs provided by OMSD.

When a student is placed in a special education program outside of the student’s district of residence (“DOR”) through the IEP process, the DOR retains financial responsibility for the student’s special education placement and related services. Students attending a district other than his/her DOR through an inter-district transfer, Allen Bill provisions, or other allowable processes are the responsibility of the district of attendance, since the DOR did not make the placement. For purposes of this Agreement, the district of service (“DOS”) is the district that agrees to provide the special education and related services to the individual with exceptional needs pursuant to this Agreement.

WHEREAS, the OMSD governing board voted to approve the following terms and conditions at its public meeting of [redacted], 2023, and;

WHEREAS, the WESELPA governing board voted to approve the following terms and conditions at its public meeting of May 19, 2023:

NOW THEREFORE, in consideration of the promises, covenants and agreements herein set forth, the OMSD and the WESELPA do hereby agree as follows:

1. Valid and Binding Agreement

This MOU shall constitute a valid and binding agreement between OMSD and WESELPA.

2. Term

This MOU shall be in effect from July 1, 2023, through June 30, 2024 and supersedes all other agreements; it shall continue from year to year unless amended or terminated pursuant to this Agreement. If an agreement is not signed for a subsequent year by both

parties on or before June 30 of the current year, the current agreement shall remain in effect until a new agreement is signed by both OMSD and WESELPA.

Additionally, either party may terminate this MOU at any time for any reason, except as otherwise provided by this MOU. To terminate this MOU, either party shall give one year and 1 days' written notice to the other party prior to the date of termination.

Definitions

- A. The WESELPA is a Special Education Local Plan Area with nine member LEAs.
- B. The Ontario-Montclair SELPA is a Special Education Local Plan Area with one member LEA.
- C. The district of residence (DOR) is the LEA wherein the individual with exceptional needs resides.
- D. The district of service (DOS) is the LEA that agrees to provide the special education and related services to the individual with exceptional needs.

3. Agreement Regarding Provision of Special Education and Related Services

The OMSD agrees to allow WESELPA students to enroll in OMSD's Special Education programs under the following conditions:

- a. The DOR agrees that it remains the LEA responsible for providing placement and services to all students enrolled by DOR, including those students attending the programs operated by the OMSD.
- b. The OMSD program requested has space available.
- c. The Parties agree that no program within the OMSD will be offered to a student enrolled in DOR in an IEP team meeting without the express agreement of the OMSD. DOR agrees to invite a representative of the OMSD to any IEP team meeting where an OMSD program will be discussed and/or offered. The OMSD agrees to participate in such meetings.
- d. The Parties understand and agree that for any time there is not space in a requested OMSD program for a particular student, or OMSD does not believe the OMSD program requested is appropriate for a particular student, DOR will remain responsible for providing appropriate placement and services to the student, and OMSD shall have no responsibility to provide such a placement.
- e. An IEP team meeting shall be convened by DOR and DOS at least annually to evaluate: 1) the educational progress of any student attending an OMSD program, 2) whether changes to the student's IEP are necessary, and 3) whether or not the OMSD program continues to be the least restrictive environment for the student. Except as otherwise provided in this MOU, OMSD and DOR shall participate in all IEP team meetings regarding a DOR student placed in an OMSD program. At any time during a student's placement in an OMSD program, the student's

parents, OMSD, or DOR may request a review of the student's IEP, subject to all procedural safeguards required by law. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to the student's parent(s) or guardian(s), OMSD, and the DOR.

- f. Within five (5) school days after OMSD becomes aware of a DOR student's change of residence, OMSD shall notify the former DOR of the student's change of residence. Upon enrollment, OMSD shall notify parents in writing of their obligation to notify the DOR of the DOR student's change of residence. OMSD shall maintain, and provide upon request by DOR, documentation of such notice to parents.

If the DOR student's change of residence is to a residence outside of the DOR's service boundaries and OMSD fails to follow the procedures specified in this provision, the former DOR shall not be responsible for the costs of services delivered after the former DOR student's change of residence, if OMSD had knowledge or should reasonably have had knowledge of the former DOR student's change of residence. Similarly, if a DOR student is enrolled in the OMSD's program without the DOR's knowledge, OMSD shall notify the district of residence within 24 hours. Failure to notify the DOR may lead to a delay or forfeiture of reimbursement to the OMSD.

OMSD shall report within forty-eight (48) hours, by telephone, to the DOR when a DOR student is withdrawn from school and/or services, including student's change of residence to a residence outside of DOR or SELPA's service boundaries.

- g. OMSD shall notify the DOR no later than the tenth (10th) cumulative day of a student's absence.
- h. Parties agree, should the student require home or hospital instruction (HHI) following or during the period of time the student is enrolled in the DOS program, the HHI services shall be provided by the DOR. Upon release from a licensed medical doctor, the DOR will resubmit an Inter-SELPA Agreement for consideration.

Initial Assessment and Instructional Planning

- i. For initial school-age assessment, the DOR within the WESELPA will complete all necessary procedures including assessment plans and parent notification and will conduct all necessary assessments in accordance with applicable federal and state laws. At the time of referral and transfer to OMSD, the assessment reports shall be current.

Upon the development of an IEP at age three and subsequent enrollment in the Provider Program, the DOR will complete the WESELPA Inter-SELPA Agreement for Individuals with Special Needs form. It is understood that the DOR has the responsibility to offer a free appropriate public education (FAPE)

which may include a program in the DOR or in an alternate provider program upon an eligible student turning age three and until they either no longer reside in DOR or are no longer eligible.

The DOR will convene an Individualized Education Program (“IEP”) meeting to develop the IEP based on assessments and recommendations, using the DOR’s IEP forms. The IEP team, including the parent or parent representative, will identify potential appropriate DOR/SELPA programs.

The Director of Special Education in the DOR shall determine the availability of programs outside the resident DOR/SELPA by contacting the potential DOS’s special education administrator or designee.

The DOR may coordinate observations and schedule IEP meetings with the potential DOS.

The DOS will send appropriate representatives to the IEP meeting and appropriate staff will facilitate placement.

The DOR shall complete the WESELPA Inter-SELPA Agreement for Individuals with Special Needs form. (See attachment to this Agreement). The DOR shall submit all relevant pupil records including, but not limited to, assessment report(s) and current IEP to the DOS. The DOS will confirm placement by approving the WESELPA Inter-SELPA Agreement for Individuals with Special Needs form.

If the DOS agrees to accept the student, it will assume all responsibility for providing all components of FAPE as specified in the IEP, except for student transportation.

DOS' acceptance of the student is for the program and services identified in the completed WESELPA Inter-SELPA Agreement, only. Should the DOR make changes to the services to be provided in the interim between the acceptance and the initiation of the student placement, the DOR will provide the DOS with a copy of the revised IEP. The DOS will have the opportunity to reconsider the agreement and inform the DOR of 1) acceptance or denial; and 2) of any additional costs.

IEP Review

- j. The DOS will assume responsibility for assessments connected with any subsequent IEP reviews.
- k. The DOS shall convene all subsequent IEP team meetings as needed in coordination with the DOR, which has the authority to make decisions and commit resources. Placement and services will only be provided per agreement of DOR and DOS. The DOS shall complete all necessary IEP documents using

the SELPA of SERVICE's IEP forms in cooperation with the DOR. The DOS shall provide copies of all IEP documents to the DOR.

- l. A representative from the DOR, who has the authority to make decisions and commit resources, may attend all subsequent IEP meetings. When appropriate, such representative shall participate in transition planning for possible return of the student to the DOR.
- m. The DOS shall convene and complete all necessary annual and/or triennial assessments.
- n. The DOS shall coordinate requests for additional assessments with the DOR. The DOR will fund any agreed upon additional assessments conducted by outside agencies.

Transfers for the purposes of enrollment in a provider program

- o. Placement of students under this agreement shall not be deemed an inter-district transfer.
- p. Placement of students by a DOR under this agreement shall be at the discretion of the DOR, acceptance by the DOS, and subject to the provisions herein.

See attached Annual Inter-SELPA Transfer Agreement Instructions

Additional Provisions

- q. The Parties agree that changes in a student's educational program, including instruction, services, or instructional setting, as provided pursuant to this MOU, may only be made on the basis of revisions to the student's IEP. In the event that the DOR or DOS believes a student attending an OMSD program requires a change of placement, OMSD will invite student's parent(s) or guardian(s) and DOR to an IEP team meeting for the purpose of consideration of a change in student's placement. OMSD agrees not to change a student's placement from an OMSD program without agreement between OMSD, DOR and parent(s) or guardian(s) during such an IEP team meeting.
- r. If OMSD seeks to remove a student attending an OMSD program for disciplinary reasons, OMSD and DOR will schedule and hold a manifestation determination IEP meeting within the statutory timeframe. OMSD and DOR agree to participate in any such manifestation determination IEP meeting within the statutory timeline. OMSD and DOR shall notify and invite appropriate IEP team members to the manifestation determination IEP team meeting. OMSD agrees not to change a student's placement from an OMSD program for disciplinary reasons without attempting to facilitate agreement between OMSD, DOR, and parent(s) or guardian(s).

- s. The Parties agree that DOR will be solely responsible for any necessary transportation for a student served pursuant to this MOU.
- t. The Parties agree that the DOS will provide the DOR and Parents with progress reports at least once per quarter, in addition to maintaining copies of the same. The DOS will notify the DOR in writing if the student is not making expected progress on IEP goals between required annual reviews of their IEP.
- u. The Parties agree, the DOS will authorize the case carrier from the DOR and a designee to have access to Student's records through SEIS for each of the DOR students enrolled in the DOS regional programs. Parties agree the DOR access will be limited to "Read-only" access.

4. Costs for Services:

When a DOR determines through the IEP process that a student shall be served outside of the student's DOR in accordance with the student's IEP, the following shall occur:

- a. The DOR and DOS shall verify each student's WESELPA Inter-SELPA Agreement for Individuals with Special Needs form. WESELPA Inter-SELPA Agreement for Individuals with Special Needs form will be completed at the initial placement and annually thereafter. The DOS will submit a verification of enrollment as appropriate based on students served on December 1 and April 1 of each calendar year to the DOR by December 15 and April 15.
- b. The DOR shall sign the verification of enrollment form verifying the student placement and related services within 30 days of receipt, but no later than January 15 and May 15. The student information provided by DOS will include the student's most recent address available.
- c. The estimated billable per-pupil rates shall be calculated by DOS for the applicable school year and presented to the WESELPA no later than May 15 of the preceding year. The final billable per-pupil rates shall be calculated by DOS for the applicable school year and presented to the WESELPA no later than April 15 of the current year. Billing will be based on the average of students served on December 1 and April 1 of each year and may include quarterly invoice billing.
 - 1. Provider program cost calculations shall develop the calculation for the actual provider program costs per pupil-
 - 2. Indirect costs – The DOS will determine the indirect rate to be charged, not to exceed the DOS state-approved rate for the year of service. Indirect costs will be charged by multiplying the indirect rate times the total program costs.
 - 3. Facilities Costs – The DOS will add a facilities charge to the estimated

and actual per-pupil rate noted above using the following rationale: In accordance with OMSD Board Policy 1330, Use of School Facilities, the DOS will calculate the classroom cost using the most current ‘Schedule of Use Charges’ under the Direct Cost column for a 960-square foot room. The hourly rate noted in the Schedule will be multiplied by the number of instructional hours in a school year. The result will be converted to a per-pupil rate consistent with the methodology noted above.

4. The DOS will provide an estimate of the total program cost for the current school year and an estimated total cost for the budget school year by May 1 of the current school year.
5. The DOR will finalize and forward all payments for services to the DOS within 60 days of receipt of final billing.
6. Note that it is the intent of all parties that Transportation is the responsibility of the DOR.

5. Hearings and Complaints

When the DOS becomes aware of any impending complaint or request for due process hearing filed against the DOR or DOS, it shall immediately notify the Special Education Administrator in the student's DOR, in writing.

DOR shall be responsible for all dispute resolution related to special education due process cases, including Alternative Dispute Resolution and Due Process Hearings. DOS agrees to provide DOR will all necessary documents generated in the services of Student within five (5) business days of a request from DOR. DOS agrees to make its employees reasonably available for all preparation and testimony required by DOR in defending and/or prosecuting a due process hearing, without the necessity of a subpoena or witness fees.

6. Construction and Enforcement

This agreement shall be construed and enforced in accordance with the laws of the State of California.

7. Indemnification

OMSD agrees to indemnify, defend, and hold harmless the WESELPA and its member districts, the Board, Board members, officers, administrators, employees, agents, representatives, volunteers, successors, and assigns (collectively hereinafter “WESELPA and/or DOR personnel”) against any and all actions, causes of action, suits, losses, expenses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney’s fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against WESELPA or DOR (including but not limited to due

process complaints and/or compliance complaints with the California Department of Education and the Office of Civil Rights) and/or WESELPA/DOR Personnel that may be asserted or claimed by any person, firm, or entity which is due solely to the acts or omissions of the OMSD, its board of directors, administrators, employees, agents, representatives, volunteers, subcontractors, invitees, successors, and/or assigns related to the provision of special education services pursuant to this MOU.

The WESELPA and its member districts agree to indemnify, defend, and hold harmless OMSD and its Board of Trustees, Board members, officers, Board appointed groups, committees, boards, and any other Board appointed body, and administrators, employees, attorneys, agents, representatives, volunteers, successors, and assigns (collectively hereinafter “OMSD and OMSD personnel”) against any and all actions, causes of action, suits, losses, expenses, costs, penalties, obligations, errors, omissions, or liabilities, including legal costs, attorney’s fees, and expert witness fees, whether or not suit is actually filed, and/or any judgment rendered against OMSD and OMSD personnel (including but not limited to due process complaints and/or compliance complaints with the California Department of Education and the Office of Civil Rights) that may be asserted or claimed by any person, firm, or entity which is due solely to the acts or omissions of the WESELPA and DOR and WESELPA and DOR personnel, and WESELPA and DOR subcontractors and invitees under the MOU, related to the provision of special education services pursuant to this MOU.

8. Maintenance of Records

Per the IEP Review Section of this MOU, the DOS shall provide copies of all IEP documents to the DOR.

All records shall be maintained by DOS as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, DOS shall maintain all records for at least five (5) years after the termination of this MOU. For purposes of this MOU, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information. DOS shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access.

DOS agrees to grant parents access to student records, and comply with parents’ requests for copies of student records, as required by state and federal laws and regulations. DOS agrees, in the event of school or agency closure, to forward all records within five (5) business days to DOR. These shall include, but not limited to, current transcripts, IEP/ISPs, and reports. DOS acknowledges and agrees that all student records maintained by the DOS as required by state and federal laws and regulations are the property of the DOR and must be returned to DOR without dissemination to any other entity.

9. Entire Agreement

This Agreement and any attachments hereto, shall constitute the full and complete agreement between the parties hereto related to the provision of special education and related services to students whose DOR is within the WESELPA. All prior representations, understandings and/or agreements are merged herein and are superseded by this Agreement.

10. Amendments

This Agreement may be altered, amended, changed, or modified only by mutual agreement in writing executed by the WESELPA and OMSD's duly authorized representative with a specific reference to this Agreement which it alters, amends or modifies. Such amendments may be adopted and implemented by the parties at any time.

11. Invalidity of Provisions of this Agreement

If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions hereof shall not be affected thereby.

12. Assignment

This Agreement shall not be assigned by any party without the prior written consent of the other party, provided that OMSD and the WESELPA may, without the consent of the other, delegate the performance but not responsibility for their respective duties and obligations as specifically set forth herein.

13. No Waiver

No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision, nor shall such waiver constitute a continuing waiver unless otherwise expressly stated and agreed upon by both parties mutually.

14. Survival

All representations, warranties and indemnities made herein shall survive termination of this Agreement.

15. Notices

All notices, consents, demands, or other communications for one party or the other required or permitted in this Agreement shall be in writing and shall be either personally delivered or sent by a nationally recognized overnight courier, telecopier or by registered or certified U.S. mail, postage prepaid, addressed as set forth below (except that a party may, from time to time, give notice changing the address for this purpose). A notice shall be effective on the date personally delivered, on the date delivered by a nationally recognized overnight courier, on the date set forth on the receipt of a telecopier or a facsimile, or upon the earlier of the dates set forth on the receipt of registered or certified mail or on the fifth (5th) day after mailing.

To the West End SELPA School Districts:

Dr. Sherry Smith Superintendent	Alta Loma 9390 Base Line Rd. Bldg. A Alta Loma, CA 91701	(909) 484-5151 (909) 484=5155 FAX
Dr. Amy Nguyen-Hernandez Superintendent	Central 10601 Church St. Suite 112 Rancho Cucamonga, CA 91730	(909) 989-8541 (909) 941=1732 FAX
Dr. Norm Enfield Superintendent	Chino Valley Unified 5130 Riverside Dr. Chino, CA 91710	(909) 628-1201 (909) 590=2838 FAX
Dr. Michael Chaix Superintendent	Cucamonga 8776 Archibald Ave Rancho Cucamonga, CA 91730	(909) 987-8942 (909) 980=3628 FAX
Ms. Charlayne Sprague Superintendent	Etiwanda 6061 East Ave Etiwanda, CA 91739	(909) 899-2451 (909) 899=1235 FAX
Dr. Douglas Moss Superintendent	Mountain View 2585 South Archibald Ave Ontario, CA 91761	(909) 947-2205 (909) 947=1605 FAX
Ms. Kate Moss Superintendent	Mt. Baldy Joint 1 Mt. Baldy Road (P.O. Box 489) Mt. Baldy Road, CA 91759	(909) 985-0991 (909) 982=8009 FAX
Dr. Lynn Carmen-Day Superintendent	Upland Unified 390 N. Euclid Ave Upland, CA 91786	(909) 985-1864 (909) 949=7862 FAX

To the Ontario-Montclair School Districts: Dr. James Q. Hammond, Superintendent
 Ontario-Montclair School District
 950 W. D Street
 Ontario, CA 91762

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the date and year first above written.

West End SELPA on behalf of its Member Districts

By: _____

Title: Ricky Alyassi, West End SELPA Administrator

ONTARIO-MONTCLAIR SCHOOL DISTRICT

By: _____

Title: Dr. Alana Hughes-Hunter, OMSD SELPA Executive Director

By: _____

Title: Phil Hillman, OMSD Chief Business Official

Consent Agenda
OAH Case # 2023030523

Background: In accordance with the current agreement regarding alternative dispute resolution/ and or due process resolution, the Program Manager for the Resolution and Education Support Team is bringing forth any and all settlements to the Superintendents' Council. All settlements are arrived at in collaboration with district directors who have followed recommended SELPA policies, regulations and guidelines. All related expenditures will be appropriated via the approved funding formula.

The following settlement has been entered into:

Due Process Resolution
Student V. Alta Loma SD.

This agreement was the result of Due Process Resolution. The mediated agreement contains terms/ conditions which qualify for access to the Joint Risk Fund. The total costs associated with this agreement are \$12,500 in direct funding for educational services and \$10,500 in attorney fees. The total cost associated with this agreement is \$23,000.

Action: It is the belief of WESELPA that this settlement agreement is in compliance with state and federal laws as well as in the best interest of the districts and the West End SELPA. It is recommended that the Superintendents' Council ratify this agreement.

WEST END SELPA
2022/23 Final 50% Joint Risk Fund Contribution Transfer

T. Chatkoo 5/1/23

DISTRICT	<i>Col A</i> 2022/23 P-2 ADA May 2023	<i>Col B</i> 2022/23 Initial Projection Contribution per ADA \$53.33	<i>Col C</i> 2022/23 Initial 50% Contribution November 2022	<i>Col D</i> 2022/23 Final 50% Contribution Col B Less C
West End Student Services	461.64	\$24,619.00	\$12,209.00	\$12,410.00
Alta Loma	5,185.53	276,544.00	144,839.00	131,705.00
Central	3,958.99	211,133.00	104,329.00	106,804.00
Chaffey	21,147.49	1,127,796.00	577,271.00	550,525.00
Chino Valley	23,900.18	1,274,597.00	658,892.00	615,705.00
Cucamonga	2,150.83	114,704.00	58,996.00	55,708.00
Etiwanda	12,620.65	673,059.00	337,090.00	335,969.00
Mountain View	2,801.86	149,423.00	75,868.00	73,555.00
Mt. Baldy	87.88	4,687.00	2,319.00	2,368.00
Upland	9,318.87	496,975.00	251,453.00	245,522.00
Total	81,633.92	\$4,353,537.00	\$2,223,266.00	\$2,130,271.00

Notes: Joint Risk Fund Contribution Rate of \$53.33 per ADA approved by the Superintendents' Council on 5/13/22

**Web-based IEP
San Joaquin County Office of Education
2022/23 Special Education Information System (SEIS)
Annual License/Maintenance Fees**

T.Chatkoo 4/19/23

District	Col. A 2022/23 Oct 2022 Special Education Pupil Count	Col. B 2022/23 Pupil Count Ratio	Col. C 2022/23 Cost \$ 113,484 <i>Est Cost x Col B</i>	Col. D 2022/23 Initial 50% Contribution Nov 2022 <i>Col. C x 50%</i>	Col. E 2022/23 Final 50% Contribution <i>Col. C - Col. D</i>
West End Student Services	695	5.65%	6,414	3,171	3,243
Alta Loma	640	5.20%	5,907	2,841	3,066
Central	672	5.47%	6,202	2,959	3,243
Chaffey	3,237	26.33%	29,875	15,474	14,401
Chino Valley	3,242	26.37%	29,921	15,328	14,593
Cucamonga	277	2.25%	2,557	1,336	1,221
Etiwanda	1,690	13.74%	15,598	7,173	8,425
Mountain View	353	2.87%	3,258	1,430	1,828
Mt. Baldy	18	0.15%	166	47	119
Upland	1,472	11.97%	13,586	6,984	6,602
TOTAL	12,296	100.00%	113,484	56,743	56,741

Notes:

- WESELPA entered into a new 3-year Contract with SEIS beginning 2022/23
- License Fee based on \$8.50 per February 3, 2022 Pupil Count of 13,351

2022/23-2024/25 License Fee

113,484

113,484

WEST END SELPA
California State Schools Excess Costs
2022/23

DISTRICT	<i>Col A</i>	<i>Col B</i>	<i>Col C</i>
	2022/23 State Special School Projected Excess Cost Adjustment CDE Letter dated 4/26/23	2022/23 State Special School Final Excess Cost Adjustment	2022/23 State Special School Total Excess Cost
West End Student Services			0.00
Alta Loma			0.00
Central			0.00
Chaffey	15,313.00		15,313.00
Chino Valley			0.00
Cucamonga			0.00
Etiwanda			0.00
Mountain View			0.00
Mt. Baldy			0.00
Upland			0.00
SELPA	(15,313.00)	0.00	(15,313.00)
Total	0.00	0.00	0.00

State Special Schools adjustment is an amount withheld from school district principal apportionments for student attendance in State Special Schools. The Joint Risk Fund reimburses districts for the withheld amount.

See Fiscal Allocation Plan Page B-23

Revenue to be transferred from the Joint Risk Fund to districts if positive.
Revenue to be transferred from districts to the Joint Risk Fund if negative.



Home / Finance & Grants / Allocations & Apportionments / Categorical Programs

**California Department of Education
Official Letter**

April 26, 2023

Dear County Superintendents of Schools:

**Projected Adjustment to School District Principal
Apportionments for Student Attendance
in State Special Schools
Fiscal Year 2022–23**

California *Education Code* Section 59300 requires the school district of residence of the parent or guardian of any residential student attending a State Special School to pay 10 percent of the excess annual cost of education for that student. Item 6100-005-0001 of the Budget Act of 2022 (Chapter 43, Statutes of 2022) requires the State Controller's Office (SCO) to withhold the amount due from each school district, as reported by the California Department of Education (CDE), from the district's Principal Apportionment, and transfer that amount to the State Special Schools account (6100-005-0001). The amount withheld will be shown as a separate item in the remittance advice for the April 2023 Principal Apportionment payment.

The schedule of transfers or "adjustments" reflects the projected excess costs for fiscal year 2022–23 reported by the CDE to the SCO. These adjustments will be deducted by the SCO from the April 2023 Principal Apportionment payments scheduled for April 26, 2023. The CDE will make final adjustments in fiscal year 2023–24 once the actual excess costs for fiscal year 2022–23 are known.

County superintendents were notified of this adjustment by email, sent to their CDEFisc email addresses. The CDE requested that the email be forwarded to all school districts in the county, and included the links to this letter and the accompanying schedule of transfers posted on the CDE web page at <https://www.cde.ca.gov/fg/aa/ca/statespecialschool.asp#adjustments>.

For standardized account code structure coding, use Resource Code 0000, Unrestricted, and Expenditure Object Code 7130, State Special Schools.

If you have any questions regarding the adjustments, please contact AnneMarie Rouse, Office Technician, State Special Schools and Services Division, by email at ARouse@cde.ca.gov. General questions regarding this letter may be directed to the Categorical Allocations and Audit Resolution Office by email at CAAR@cde.ca.gov.

Sincerely,

Elizabeth Dearstyne, Director
School Fiscal

Last Reviewed: Monday, April 24, 2023

Projected Adjustment by County to School District Principal Apportionments
Transfers from School District Principal Apportionments to State Special Schools for Student Attendance
Fiscal Year 2022-23

Note: Positive amounts in the County Total column represent the amount to be transferred to Item 6100-005-000

County Code	County Name	County Total
01	Alameda	\$150,550
03	Amador	\$9,027
04	Butte	\$16,405
05	Calaveras	\$16,662
07	Contra Costa	\$152,040
09	El Dorado	\$18,730
10	Fresno	\$129,539
11	Glenn	\$8,055
12	Humboldt	\$33,843
15	Kern	\$30,331
16	Kings	\$17,245
17	Lake	\$34,608
19	Los Angeles	\$142,464
24	Merced	\$40,534
25	Modoc	\$8,054
27	Monterey	\$58,727
28	Napa	\$9,000
30	Orange	\$50,412
31	Placer	\$43,004
33	Riverside	\$139,087
34	Sacramento	\$211,468
36	San Bernardino	\$143,354
37	San Diego	\$7,951
38	San Francisco	\$110,649
39	San Joaquin	\$111,449
40	San Luis Obispo	\$31,901
41	San Mateo	\$40,833
43	Santa Clara	\$36,311
44	Santa Cruz	\$76,279
45	Shasta	\$53,471
48	Solano	\$60,306
49	Sonoma	\$32,263
50	Stanislaus	\$61,154
51	Sutter	\$50,934
52	Tehama	\$17,091
54	Tulare	\$32,893
56	Ventura	\$23,205
57	Yolo	\$33,673
Total		\$2,243,502

California Department of Education
School Fiscal Services Division
April 2023

Schedule of Projected Adjustment to School District Principal Apportionments
Transfers from School District Principal Apportionments to State Special Schools for Student Attendance
Fiscal Year 2022-23

Note: Positive amounts represent funds to be transferred to Item 6100-005-0001 from the Principal Apportionment.

County Name	FISCAL Supplier ID	FISCAL Address Sequence ID	County Code	District Code	Local Educational Agency	California	California	California	District Total
						School for the Blind - Fremont	School for the Deaf - Fremont	School for the Deaf - Riverside	
San Bernardi	0000011839	4	36	75077	Apple Valley Unified	\$0	\$0	\$7,605	\$7,605
San Bernardi	0000011839	4	36	67652	Chaffey Joint Union High	\$0	\$0	\$15,313	\$15,313
San Bernardi	0000011839	4	36	67686	Colton Joint Unified	\$0	\$0	\$9,209	\$9,209
San Bernardi	0000011839	4	36	67710	Fontana Unified	\$0	\$0	\$12,653	\$12,653
San Bernardi	0000011839	4	36	75044	Hesperia Unified	\$0	\$0	\$22,399	\$22,399
San Bernardi	0000011839	4	36	67850	Rialto Unified	\$16,912	\$0	\$0	\$16,912
San Bernardi	0000011839	4	36	67868	Rim of the World Unified	\$0	\$0	\$7,731	\$7,731
San Bernardi	0000011839	4	36	67876	San Bernardino City Unified	\$0	\$0	\$10,650	\$10,650
San Bernardi	0000011839	4	36	67934	Victor Valley Union High	\$0	\$0	\$15,976	\$15,976
San Bernardi	0000011839	4	36	67959	Yucaipa-Calimesa Joint Unified	\$17,165	\$0	\$7,741	\$24,906
Total						\$34,077	\$0	\$109,277	\$143,354

California Department of Education
 School Fiscal Services Division
 April 2023

Amendment to AB602 Funding Model

Background:

On agenda item D-4, the following option to amend the AB602 Funding Model was presented to the Superintendents' Council for discussion and input:

Beginning with 2023/24 AB602 funding, the SELPA AB602 funding model will use the CDE calculation of Base funding by individual LEA to allocate Base funding to members

The recommendation above will only affect AB602 Base funding. All other allocation methods within the SELPA AB602 funding model will remain unchanged.

Fiscal Impact:

Discussed in detail on agenda item D-4.

Recommended Action:

Approve the proposed amendment to the SELPA AB602 Funding Model as outlined above.

Amendment to Mental Health Funding Model

Background:

On agenda item D-5, the following options for the amendment of the Mental Health Funding Model were presented to the Superintendents' Council for discussion and input:

- [Option 1 – Status Quo](#)
- [Option 2b – WRAP = 100% billback; RIF SELPA Clinical Counselor](#)
- [Option 3 – Districts take back WRAP; RIF SELPA Clinical Counselor](#)

The SELPA Administrator may make a recommendation for a listed option or an additional option based on the available discussion and input from the Superintendents' Council.

Please note that the approved option will include the following:

- District payment for Intensive Therapeutic Fee-for-Service usage will be moved out of the Mental Health Funding Model and into the AB602 Funding Model
- Small School Protection adjustment will still apply and be part of the Mental Health Funding Model
- Mental Health Funded ADA will be used to calculate the per ADA contribution

Fiscal Impact:

Discussed in detail on agenda item D-5.

Recommended Action:

Approve an option to amend the WESELPA Mental Health Funding Model.

2023/24 Joint Risk Fund Contribution Rate

Background:

The Joint Risk Fund (JRF) budget and resulting JRF contribution rate is based on projected non-public school and agency costs, parent reimbursements, due process expenses and associated personnel costs as outlined in the SELPA Fiscal Allocation Plan.

A historical view of the JRF contribution rate is reflected below:

<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>	<u>22/23</u>	<u>23/24</u>
\$48.48	\$43.04	\$48.73	\$49.85	\$53.33	\$50.73

The following are the budget assumptions used to develop the 2023/24 JRF Contribution Rate:

- 4% COLA on salaries
- Step and Column increases
- Health & Welfare (Medical, Dental, Vision, Life) inflationary increases
- PERS employer statutory rate of 27.00%
- STRS employer statutory rate of 19.10%
- Information Technology User Fee of \$2,705/user (\$123/user for e-mail only)
- District provided projected ADA as of April 2023
- Projected district JRF expenditures including NPS, NPA, and legal related expenditures (increase of 15%)

Fiscal Impact:

The 2023/24 JRF contribution rate will be \$50.73. Supporting documentation is attached.

Recommendation:

Approve the 2023/24 JRF contribution rate as noted above and per the attached. The Fiscal Allocation Plan will be adjusted accordingly.

PROJECTED 2023/24 DISTRICT JOINT RISK FUND EXPENDITURES

Table 1: Projected 23/24 expenses based on percentage increase applied to 22/23 3rd Quarter Year-End Projection

% Increase of:	LCFF per ADA	LCI				NPS/NPA				Parent Reimbursement	Parent Attorney Fees	IEE'S	ATEC	IEE'S (not related to Due Process/ADR)	ATEC (not related to Due Process/ADR)	Misc. Charges (not related to Due Process/ADR)	Totals
	22/23 Proj Rate (based on P-1)	15%	0%			15%	0%			15%	15%	15%	15%	15%	15%	15%	
	Paid Invoices	Paid Invoices	ADA	LCFF Deduct	Net Total	Paid Invoices	ADA	LCFF Deduct	Net Total	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	
SBCSS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Alta Loma	10,661.23	-	-	-	-	362,207.85	5.22	55,651.62	306,556.23	157,489.10	17,457.00	-	-	18,860.00	-	-	556,013.95
Central	12,030.93	-	-	-	-	334,451.82	2.57	30,919.49	303,532.33	48,760.00	-	-	-	2,070.00	2,300.00	-	387,581.82
Chaffey	13,736.70	43,215.76	0.97	13,324.60	29,891.16	5,626,654.99	79.94	1,098,111.80	4,528,543.19	176,295.00	31,050.00	4,600.00	126.50	59,289.45	6,440.00	-	5,947,671.69
Chino Valley	11,353.68	149,785.37	2.58	29,292.49	120,492.88	1,616,255.45	28.02	318,130.11	1,298,125.33	191,916.74	298,416.72	31,570.03	3,162.50	94,509.30	-	-	2,385,616.11
Cucamonga	11,939.80	-	-	-	-	242,820.53	2.22	26,506.36	216,314.18	-	6,900.00	-	-	518.77	-	-	250,239.30
Etiwanda	10,625.03	-	-	-	-	1,161,287.81	14.71	156,294.19	1,004,993.62	283,608.40	65,170.50	-	2,070.00	10,925.00	-	-	1,523,061.71
Mountain View	11,339.49	-	-	-	-	32,554.48	0.76	8,618.01	23,936.46	69,000.00	37,950.00	1,368.50	-	8,337.50	2,070.00	-	151,280.48
Mt. Baldy	12,128.24	-	-	-	-	-	-	-	-	18,630.00	-	-	-	-	-	-	18,630.00
Upland	12,344.15	132,735.44	2.73	33,699.53	99,035.91	2,107,554.50	25.96	320,454.13	1,787,100.37	320,703.26	148,557.00	4,600.00	-	17,510.48	-	-	2,731,660.68
Total	\$ 106,159.25	\$ 325,736.57	\$ 6.28	\$ 76,316.62	\$ 249,419.95	\$ 11,483,787.44	\$ 159.40	\$ 2,014,685.72	\$ 9,469,101.72	\$ 1,266,402.49	\$ 605,501.22	\$ 42,138.53	\$ 5,359.00	212,020.49	\$ 10,810.00	\$ -	\$ 13,951,755.74

Table 2: District reimbursement of Table 1 projections using current split

District Paid % (Current Split)	LCI		NPS/NPA		Parent Reimbursement	Parent Attorney Fees	IEE'S	ATEC	IEE'S (not related to Due Process/ADR)	ATEC (not related to Due Process/ADR)	Misc. Charges (not related to Due Process/ADR)	Totals
	FN 1180	FN 1180	FN 1180	FN 1180	FN 2200	FN 2200	FN 2200	FN 21180	FN 2200	FN 2200	FN 2200	
	100%	100%	100%	80%	70%	70%	70%	70%	100%	100%	100%	
	LCFF Deduct	Net Total	LCFF Deduct	Net Total	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	Paid Invoices	
SBCSS	-	-	-	-	-	-	-	-	-	-	-	-
Alta Loma	-	-	55,651.62	245,244.99	110,242.37	12,219.90	-	-	18,860.00	-	-	442,218.87
Central	-	-	30,919.49	242,825.86	34,132.00	-	-	-	2,070.00	2,300.00	-	312,247.35
Chaffey	13,324.60	29,891.16	1,098,111.80	3,622,834.55	123,406.50	21,735.00	3,220.00	88.55	59,289.45	6,440.00	-	4,978,341.61
Chino Valley	29,292.49	120,492.88	318,130.11	1,038,500.27	134,341.72	208,891.70	22,099.02	2,213.75	94,509.30	-	-	1,968,471.25
Cucamonga	-	-	26,506.36	173,051.34	-	4,830.00	-	-	518.77	-	-	204,906.46
Etiwanda	-	-	156,294.19	803,994.90	198,525.88	45,619.35	-	1,449.00	10,925.00	-	-	1,216,808.32
Mountain View	-	-	8,618.01	19,149.17	48,300.00	26,565.00	957.95	-	8,337.50	2,070.00	-	113,997.63
Mt. Baldy	-	-	-	-	13,041.00	-	-	-	-	-	-	13,041.00
Upland	33,699.53	99,035.91	320,454.13	1,429,680.30	224,492.28	103,989.90	3,220.00	-	17,510.48	-	-	2,232,082.52
Total	\$ 76,316.62	\$ 249,419.95	\$ 2,014,685.72	\$ 7,575,281.38	\$ 886,481.75	\$ 423,850.85	\$ 29,496.97	\$ 3,751.30	212,020.49	\$ 10,810.00	\$ -	\$ 11,482,115.02

2023/24 Joint Risk Fund Contribution Rate Calculation

	2023/24 Rate Calculation	SOURCE
REVENUE		
QUARTERLY REIMBURSEMENT	11,482,115	22/23 YE Proj + % Increase
SEIS REIMBURSEMENT	113,484	23/24 Contract
EXTRAORDINARY COST POOL APPORTIONEMENT	18,154	23/24 Preliminary Budget
--- TOTAL ---	11,613,753	
EXPENSE		
PERSONNEL COSTS (1XXX, 2XXX, 3XXX OBJ CODES)	1,004,349	23/24 Preliminary Budget
SUPPLIES (4XXX OBJ CODES)	6,002	23/24 Preliminary Budget
NPS/NPA/LCI	11,809,524	22/23 YE Proj + % Increase
PARENT REIMBURSEMENTS	1,266,402	22/23 YE Proj + % Increase
PARENT LEGAL	605,501	22/23 YE Proj + % Increase
DISTRICT LEGAL	800,000	23/24 Projection using actuals through March 2023
IEEs, ATEC, MISC	270,328	22/23 YE Proj + % Increase
STATE SPECIAL SCHOOLS ADJ REIMBURSEMENT	24,944	23/24 Preliminary Budget
SEIS ANNUAL CONTRACT	113,484	23/24 Contract
OTHER SERVICES (5XXX OBJ CODES)	56,769	23/24 Preliminary Budget
TRANSFER OF JRF EXP TO PSRS	(212,259)	23/24 Preliminary Budget
--- TOTAL ---	15,745,044	
EXCESS COST	4,131,291	
PROJECTED ADA	81,436.79	
JRF CONTRIBUTION RATE	50.73	

LEA	23/24	
	PROJECTED ADA	PROJ COST PER LEA
WEST END STUDENT SERVICES	459.03	23,287
ALTA LOMA	5,135.00	260,499
CENTRAL	3,936.12	199,679
CHAFFEY	21,243.20	1,077,668
CHINO	23,738.00	1,204,229
CUCAMONGA	2,111.82	107,133
ETIWANDA	12,434.31	630,793
MTN VIEW	2,985.47	151,453
MT BALDY	85.96	4,361
UPLAND	9,307.88	472,189
TOTALS	81,436.79	4,131,291

WESELPA Priorities 2023-2024

	Systems-Based		Outreach & Engagement		Continuous Improvement
Goal 1		Goal 2		Goal 3	
<p>Goal 1.1 Compliance-Compliance Improvement Monitoring Plan, SEIS, CALPADS, DRDP, Data Dashboard, Disproportionality and LCAP.</p>	<p>The West End SELPA member districts are required to participate in various compliance activities that are based CDE guidelines related to various areas including but not limited to Compliance Improvement Monitoring (CIM), IEP Implementation Data, SEIS CALPADS and DRDP data, Data Dashboard, Disproportionality, and LCAP. Guidance and support from the WESELPA will be an annual effort to support all CDE compliance needs for districts.</p>	<p>Goal 2.1 CAC – Trainings and Recruitment</p>	<p>The West End SELPA will provide training in areas aligned with the WESELPA Priorities and others as determined by the CAC. Additionally, the West End SELPA will support the CAC with efforts to create greater awareness of the CAC through recruitment and digital media publication on the WESELPA website.</p>	<p>Goal 3.1 West End SELPA Staffing</p>	<p>The SELPA Administrator will make an ongoing effort to ensure the West End SELPA staffing needs are continually fulfilled while conducting internal reviews of staffing patterns and needs and make staffing recommendations to member districts and/or the Administrative Unit should any additional staffing positions be created or removed at the operating budget expense. Additionally, the SELPA Administrator will collaborate with the SBCSS Human Resources Department to fill any vacancies that may occur.</p>
<p>Goal 1.2 Resolution and Education Support Team-Build capacity for In-House Attorney and ADR support</p>	<p>The West End SELPA will continue to ensure a system of support is in place to enhance the added value of having an In-House Counsel position as well as a systemized approach for delivering Alternative Dispute Resolution resources for districts and families to increase opportunities for resolution via a cost-effective model.</p>	<p>Goal 2.2 Community Outreach</p>	<p>The West End SELPA will continue to increase community outreach efforts through the utilization of trainings for families, updated media publications and newsletters, updated community/agency resources lists, and CAC collaboration to support outreach efforts with community members.</p>	<p>Goal 3.2 Collaboration</p>	<p>The West End SELPA will work collaboratively with member districts by garnering input on WESELPA process and procedures for the building out of WESELPA priorities, as applicable, in creating a systemized approach for providing value-added options for districts, families, and students.</p>
<p>Goal 1.3 Special Education Funding – advocate for funding and determine allocation model for any additional funds</p>	<p>There is a continual need for the state and federal government to budget additional funds to cover the costs of special education programs and services to ensure adequate funding for students with disabilities. Additionally, all funding areas whether restricted or unrestricted that are received by the West End SELPA for LEA member allocation require oversight to ensure funding models adequately address the needs of students with special needs for our member districts.</p>	<p>Goal 2.3 District Visits</p>	<p>The SELPA Administrator will continue to experience the wealth of high-quality special education programming being provided by our member districts through site visits of each member district to support awareness of district-led programs and initiatives for students with special education.</p>	<p>Goal 3.3 Professional Learning- (Personalized)</p>	<p>The West End SELPA will continue to provide staff development with contracted presenters and internal staff. Member districts will be surveyed each year to identify areas of desired professional learning that the West End SELPA will create and provide. Additionally, the West End SELPA will move toward online/digital professional learning modules that member LEAs can access and train teams with while WESELPA staff will provide continuous follow-up to guide implementation efforts and best practices.</p>

**Superintendents' Council
Meeting Schedule
2023-24**

<u>Date</u>	<u>Time</u>	<u>Meeting Type</u>	<u>Facilitator</u>
Friday, September 22, 2023	9:30 a.m.	Council Business	Myrlene Pierre
Friday, December 8, 2023 November 17, 2023	9:30 a.m.	Council Business	Myrlene Pierre
Friday, January 26, 2024	9:30 a.m.	Council Business	Myrlene Pierre
Friday, March 15, 2024	9:30 a.m.	Council Business	Myrlene Pierre
Friday, April 19, 2024	9:30 a.m.	Council Business	Myrlene Pierre
Friday, May 10, 2024 May 17, 2024	9:00 a.m.	Council Business	Myrlene Pierre
Tuesday, April 23, 2024	6:30 p.m.	CAC Art & Writing Ceremony	TBD